

## Board Meeting Monday 19 June 2023 at 1.03pm via Zoom.

## **MINUTES**

TOPIC	DISCUSSION & DECISION	ACTION
1) Welcome	The President welcomed everyone to the meeting.	
2) Present	Bernard Knight (President), David Back (Treasurer), Jane Pickett, Leonie Price, Phil Prouse, Rob Soward – BA RBM (Observer) and Rob McGuire – CEO (Observer).	
3) Apology	Anne Mullavey.	
4) Declaration of Conflict of Interest	Nil.	
5) Minutes of Previous Meeting		
a) Confirmation of Minutes 22 May 2023.	Moved: David Back Seconded: Jane Pickett "that the minutes of the two meetings on 22 May 2023 be accepted as a true and accurate record".  Carried	
b) Matters Arising - Action Item List:		
<ul> <li>Player &amp; Officials Travel, Accommodation, Meals and Expenses Policy</li> </ul>	Draft policy was circulated to Board members before meeting and was approved.	CEO to put on website and send to players and officials.

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This was considered at a meeting of Selectors during Gala Week in January 2023 – an amended Selection Policy has been prepared and is currently being considered by Selectors and Coaches and will be submitted to the next Board meeting for approval.	CEO to submit Selection Policy to the next Board meeting.
The Board has already adopted the National Integrity Framework but still needs to review existing BTAS policies and send information to regions and clubs etc.	Anne Mullavey and CEO to review and amend further policies as required.
The BA High Performance Manager Rebecca Van Asch had advised that this position would be re-advertised but this has not yet happened despite many reminders. It was agreed to raise this matter with the BA CEO.	CEO to contact BA CEO.
At the December 2022 Board meeting, Leonie Price queried why STAs charged different amounts for officiating and coaching courses — in particular, in Tasmania we charge \$40 for each of the Marking, Measuring and National Umpire courses but participants are given a book for the first of these courses undertaken and the same book is used for each course.	
It was agreed that it would be good if all fees were the same in each STA. The Treasurer agreed to review all charges and provide a breakdown of what each course module costs BTAS. This has not yet been done.	Treasurer and CEO.
At the March 2023 Board meeting, Phil Prouse and Bernard Knight agreed to prepare a discussion paper on the Tasmanian Tridents going forward. The discussion paper has been prepared and was circulated to Board members prior to the meeting.	
	Gala Week in January 2023 – an amended Selection Policy has been prepared and is currently being considered by Selectors and Coaches and will be submitted to the next Board meeting for approval.  The Board has already adopted the National Integrity Framework but still needs to review existing BTAS policies and send information to regions and clubs etc.  The BA High Performance Manager Rebecca Van Asch had advised that this position would be re-advertised but this has not yet happened despite many reminders. It was agreed to raise this matter with the BA CEO.  At the December 2022 Board meeting, Leonie Price queried why STAs charged different amounts for officiating and coaching courses – in particular, in Tasmania we charge \$40 for each of the Marking, Measuring and National Umpire courses but participants are given a book for the first of these courses undertaken and the same book is used for each course.  It was agreed that it would be good if all fees were the same in each STA. The Treasurer agreed to review all charges and provide a breakdown of what each course module costs BTAS. This has not yet been done.  At the March 2023 Board meeting, Phil Prouse and Bernard Knight agreed to prepare a discussion paper on the Tasmanian Tridents going forward. The discussion paper has been prepared and was circulated

Discussion at the meeting concluded that the Terms of Reference needed to be updated, Government funding needs to be sourced ASAP, committee make-up needs to be reviewed, the coach should not be a selector, who other selectors should be need to be reviewed, a Tridents squad of current and potential players should be formed (how, who, where and practice details), other sponsors need to be found, document how players and the coach need to be involved in other duties outside the actual BPL, and a BPL-style competition should be run over the Winter.

It was agreed that Phil Prouse will re-draft the BPL Committee Terms of Reference building in his proposed changes, which will then be used as the starting point for further discussion at the next Board meeting. Bernard Knight advised that he was happy to be involved in discussions regarding the changes.

President and Phil Prouse

If Board members have any suggestions on this matter, please let Phil Prouse know.

Board Members.

High Performance Program Committee.

At the last Board meeting, it was agreed that a High-Performance Committee consisting of Bernard Knight, Mark Strochnetter, Phil Prouse and Rob McGuire be set up to consider a number of matters raised at a meeting of selectors, coaches and senior open players on 10 May 2023 and report back to a future Board meeting.

The Committee has not met yet due to Bernard Knight being overseas and the CEO's annual leave. In addition, Mark Strochnetter has advised that, as he is no longer on the Board, it would be best if the new HP director or maybe one of the state coaches fill his spot on the committee. It was agreed to leave this matter until the next Board meeting.

CEO to list on agenda for next meeting.

New Laws of the Sport of Bowls.	At the April 2023 meeting, it was agreed to ask Leonie Price to prepare a summary of changes made to the Laws that can be sent to umpires. Leonie has done this and changes have been advised to umpires through her monthly Officiating Offerings.	
BNW Umpires Course.	It has been agreed that umpires will be encouraged to do the theory part of the course online through BowlsLearn and then Noelene Purton and Leonie Price will arrange to do the "on-green" component of the course in due course.	
Suggestions and issues from Gala Week Championships including changes to Conditions of Play.	At the March 2023 meeting, it was resolved that the CEO should look at the issues and suggestions from March 2023 Gala Week and come back to a future Board meeting with suggested outcomes and recommendations. A number of changes to Conditions of Play were also approved – and these will be done in conjunction with any changes agreed to as a result of issues and suggestions made at Gala Week. This has not yet been done.	CEO.
Development of BTAS three-year budget.	At the March 2023 meeting, it was agreed that the Treasurer and CEO should look at developing a BTAS three-year budget over the Winter months. This has not yet been done.	Treasurer and CEO.
BTAS Committees and CEO workload.	At the March 2023 meeting, the CEO reported that It would help with his workload if the various BTAS Committees could move towards appointing their own Chairs and a minute-taker which should not be the CEO. It was agreed that the CEO should raise this matter with the various Committees. This has been done and resolved with all but the BPL Committee.	BPL Committee.

Debbie Maher – Protest against declassification.	Debbie Maher's protest against her declassification has been accepted by BA and the protest was heard by International Bowls for the Disabled (IBD) on the Gold Coast on 17 June 2023. It was agreed out-of-session that BA, BTAS and Debbie would each contribute 1/3 of the cost of Debbie's air fares, accommodation and ground travel to go to the Gold Coast on 17 June 2023 for the protest up to a maximum contribution of \$400 each. Debbie Maher has already paid her contribution to BTAS.	CEO to send account to BA.
Player Co-contributions.	All current State players have been advised of the new Board policy re player co-contributions. The CEO has developed a three-year plan such that by then everyone will pay the same co-contributions. This has been included in the new Player & Officials Travel, Accommodation, Meals and Expenses Policy which was approved earlier in the meeting.	
Coaches for Senior Teams in 2024 and beyond.	At the April 2023 meeting, it was agreed that it would be good to have coaches for Senior teams at The Nationals but it is not essential. The CEO contacted all current Senior players to seek their thoughts on this matter. Detailed responses were forwarded to Board members out-of-session. Responses were received from four out of twelve men of which three were in favour of having a coach. Responses were received from five women of which four were in favour of having a coach.	
State Junior Coach.	It was agreed to look at what this would cost and consider it further at a future Board meeting.  No decision was made at the last Board meeting regarding the appointment of a State Junior Coach to replace Nigel Melbourne.	CEO to cost this and submit to a future Board meeting.

	The Board agreed out-of-session to appoint Max Amos to be the Junior Coach.	CEO to write to Max Amos and unsuccessful applicants.
David Gewin – Request to become a Presenter & Assessor North West.	No decision was made at the last Board meeting regarding this request which is supported by BNW.	
	It was agreed that David is welcome to attend a Presenter & Assessor Course when one is next held in Tasmania.	CEO to write to David Gewin and BNW.
Draft Calendars 2023-24 to 2025-26.	Draft calendars were circulated to regions before the last RCC meeting. The major change was moving Junior SWC and the Junior State Championships from Gala Week in January each year and fitting these in as stand-alone events later in January each year. However, this clashes with the Penguin Classic which some of the Juniors enter as well. It was agreed to review the calendars to see if this clash could be avoided. This has been done by moving Junior SWC and the Junior State Championships forward a week. The amended draft Calendars for 2023-24, 2024-25 and 2025-26 were approved.	CEO to post calendars on website and send to regions.
Regional Bowls Managers (RBM) KPI's / STA Initiatives.	David Back enquired whether revised RBM KPI's and State initiatives were okay with our RBM Rob Soward. Rob advised that the CEO had consulted with him before the BTAS submission was sent to BA.	
Disability State Team Practice.	President Bernard Knight attended the Disability State Team practice with its new manager, Lynne McDougall, on 21 May 2023 and suggested that it would be good if they could have a full-scale practice match against the Under 18 State Squad on 25 June 2023 at Kings Meadows when both teams will be in attendance.	

	The Under 18 Selectors declined to do this as it is a particularly important training session for the Under 18's, as the State Under 18 Team will be picked after that practice session.	
6) Inwards / Outwards Correspondence	The CEO circulated a correspondence report prior to the meeting. Moved: Jane Pickett Seconded: Phil Prouse "that the inwards correspondence be received, and the outwards endorsed". Carried	
	Highlighted items were discussed as follows:	
	Bowls North – Nominated John Glisson to fill North Male Elected Director vacancy on Board. Moved: Phil Prouse Seconded: Jane Pickett "to appoint John Glisson to fill the casual vacancy on the Board".  Carried	CEO to contact John Glisson and arrange an induction in due course. President Bernard Knight requested to be present at the induction.
	<ul> <li>Sophie Fletcher and Carol Bannister – Concerns at not being appointed as Senior Team Manager – Noted.</li> </ul>	
	<ul> <li>Peter Kirby – Concerns at changes to Senior SWC 2023-24 – Noted.</li> </ul>	
	Marijke Raine – Request to join Disability Bowls Tasmania Committee – Recommended by Disability Bowls Tasmania Committee – Approved.	CEO to write to Marijke Raine and Disability Bowls Tasmania Committee.
	Alcohol and Drug Foundation – Seeking letter of support from BTAS to re-instate Goods Sport Tasmania funding – Agreed that it would be better if letters of support for Good Sports Tasmania came from individual bowls clubs.	CEO to write to Alcohol and Drug Foundation.

	<ul> <li>Trevor Marsh – Queried why he was not selected in State Bowling Arm team – Dealt with in accordance with Selection Policy.</li> <li>Department of State Growth – Grant \$7,500 for Bowling Arm National Championships – Great news which was noted.</li> </ul>	CEO to write to Trevor Marsh.  CEO to sign Grant Deeds and return to State Growth.
7) Reports		
a) President	No report received.	
b) Treasurer	David Back circulated his Financial Report prior to the meeting. Moved: David Back Seconded: Phil Prouse "that the reports for May 2023 and payments therein be ratified". Carried	
c) CEO	<ul> <li>Rob McGuire circulated his CEO report prior to the meeting. Highlighted items were discussed as follows:</li> <li>State Open Men's and Women's teams were approved by the Board out-of-session.</li> <li>State Bowling Arm Team was approved by the Board out-of-session.</li> <li>Uniforms for State Teams – Some current players are in possession of uniforms that are the old style and many have new style uniforms that have the new BTAS logo on them but have a range of outdated sponsor logos on them. Ideally it would be good to have all State players in the same uniform and this will happen in time as new players come into the State sides.</li> </ul>	CEO to advise players and officially announce teams.  CEO to advise players and officially announce team.

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	It was agreed that the CEO will contact all current State players to ascertain exactly what uniforms they have in their possession.	CEO to contact all current State players.
	It was further agreed that BTAS will replace uniforms FOC in 2023 in accordance with the current Uniform Policy for anyone who is wearing an old-style uniform and progressively replace uniforms with out-of-date sponsor logos on them over the next two to three years.	CEO to replace uniforms as outlined.
d) Board Member Portfolios	<u>Diversity &amp; Change and Strategic Planning</u> – Anne Mullavey – No report received.	
	Junior Development - Jane Pickett - Has circulated a discussion paper to Junior Development Committee members regarding management of Under 18 players attending interstate competitions. This will be presented to the Board at its next meeting by way of a policy document.	
	Bowls Premier League and Match Committees – Phil Prouse – As per his written report submitted prior to the meeting.	
	<u>Disability</u> – No report received.	
	High Performance – No report received.	
	Officiating and Bowling Arm – Leonie Price – As per her written report submitted prior to the meeting.	
e) RBM Tasmania	No written report received but Rob Soward spoke on the following matters:	

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	<ul> <li>BA restrictions on RBM travel will be lifted on 1 July 2023.</li> <li>Rob has been contacting Clubs via telephone and Zoom / Teams assisting them wherever he can. One of the challenges many clubs are facing at present is the lack of grant funds to</li> </ul>	
	<ul> <li>enable clubs to install synthetic greens.</li> <li>Rob has put a significant effort into promoting Rookie Rollers into schools and helping schools with grant applications to help them get Rookie Roller kits.</li> </ul>	
	<ul> <li>Rob has had an excellent response from clubs providing participation data required for BA and the BTAS Sport &amp; Recreation Grant. He has already received responses from 33 of 68 clubs – last year 38 clubs provided the data.</li> </ul>	
8) Monitoring of Strategic Plan	President Bernard Knight has previously asked Anne Mullavey to include monitoring of the BTAS Strategic Plan and Operational Plan as part of her portfolio – to ensure that Board Members and others are doing what they are supposed to be doing. It has been agreed that discussion on how this will happen and progress to date on completion of targets in the Strategic and Operational Plans will occur at the next Board meeting.	CEO to list on agenda for next Board meeting.
9) General Business		
a) Vacant Board Director Positions.	There are still two vacant positions on the Board – the Female North West Elected Director and one Appointed Director position. Rather than advertise these positions, it was agreed that Board members would consider who could be approached to fill these positions.	Board Members.

b) Arising from RCC meeting May 2023.	It was agreed to approach Lynne McDougall to see if she would be interested in taking on the Disability position on the Board as an Appointed Director. President Bernard Knight and / or CEO will approach Lynne.  No action has been taken yet on the following matters raised at the RCC meeting in May 2023:  > Use of synthetic greens for BTAS events.  > BTAS Weather Policy.  > Issues re BA Uniform Policy.  > Funding cuts and sponsorship.  > Selection Policy and Selectors.	President and/or CEO to approach Lynne McDougall.  CEO
c) Bowls Tasmania Officiating Group.	Leonie Price provided draft Terms of Reference for the re- establishment of the Bowls Tasmania Officiating Group to Board members prior to the meeting. This will enable uniformity and cohesion for officiating practices across the state. The Terms of Reference were approved by the Board.	
10) Close and Date of Next Meeting	Meeting closed at 3.02pm.  The next meeting will be held via Zoom on Monday 21 August 2023 commencing at 1.00pm.	