



**Board Meeting  
Monday 22 May 2023 at 3.03pm at Longford Bowls Club.**

## MINUTES

TOPIC	DISCUSSION & DECISION	ACTION
<b>1) Welcome</b>	The President welcomed everyone to the meeting.	
<b>2) Present</b>	Bernard Knight (President), David Back (Treasurer), Anne Mullavey, Jane Pickett, Leonie Price, Phil Prouse and Rob McGuire – CEO (Observer).	
<b>3) Apology</b>	Rob Soward – BA RBM (Observer)	
<b>4) Declaration of Conflict of Interest</b>	Nil.	
<b>5) Minutes of Previous Meeting</b>  a) Confirmation of Minutes 24 April 2023.  b) Matters Arising - Action Item List: <ul style="list-style-type: none"> <li>• Player Expenses Policy</li> <li>• Puma Sponsorship.</li> </ul>	Moved: Anne Mullavey Seconded: David Back “that the minutes of the meeting be accepted as a true and accurate record”. <div style="text-align: right;">Carried</div>  Not yet reviewed.  Proposal put to Puma was declined as its focus is getting their BA events, range and distribution bedded down before going out to a wider audience.	Treasurer and CEO.

<ul style="list-style-type: none"> <li>• Changes to Selection Policy.</li>   <li>• Disability Classifications, Regions and Clubs.</li>   <li>• SIA National Integrity Framework (NIF).</li>   <li>• Tasmanian Pathways Coach</li> </ul>	<p>This was considered at a meeting of Selectors during Gala Week in January 2023 – and will be addressed in an amended Selection Policy. This has not yet been done.</p> <p>At the March 2023 meeting, it was agreed to advertise details of disability bowls classifications to regions and clubs to try and build awareness of the classifications and the numbers of disability bowlers. This has been done and an extended version of the information has been placed on the BTAS website.</p> <p>Anne Mullavey has prepared an Inclusion Policy which was approved by the Board.</p> <p>The Board has already adopted the National Integrity Framework – Child Safeguarding Policy and it was agreed that this should be supplemented by the attached Sports Integrity Australia – Child Safe Practices Do’s and Don’ts document which supports the SIA Child Safeguarding Policy and has some good information regarding overnight stays and travel arrangements.</p> <p>The BA High Performance Manager Rebecca Van Asch has advised that this position will be re-advertised soon but this has not yet happened despite several reminders.</p> <p>At the January 2023 meeting, Phil Prouse queried Chris Dudman’s position on the BPL Committee. Chris would like to stay on the Committee but is there as the Pathways Coach – a position he vacated on 31 December 2022. It was agreed to remove this item from the Board’s agenda.</p>	<p>CEO to amend Selection Policy.</p> <p>Inclusion Policy and Sports Integrity Australia – Child Safe Practices Do’s and Don’ts document to be placed on website.</p> <p>Anne Mullavey and CEO to review and amend further policies as required.</p> <p>CEO to contact Rebecca Van Asch.</p>
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<ul style="list-style-type: none"> <li>• Review of BowlsLearn Fees.</li> </ul>	<p>At the December 2022 Board meeting, Leonie Price queried why STAs charged different amounts for officiating and coaching courses – in particular, in Tasmania we charge \$40 for each of the Marking, Measuring and National Umpire courses but participants are given a book for the first of these courses undertaken and the same book is used for each course.</p> <p>It was agreed that it would be good if all fees were the same in each STA. The Treasurer agreed to review all charges and provide a breakdown of what each course module costs BTAS. This has not yet been done.</p>	<p>Treasurer and CEO.</p>
<ul style="list-style-type: none"> <li>• Tasmania Tridents Discussion Paper</li> </ul>	<p>At the March 2023 Board meeting, Phil Prouse and Bernard Knight agreed to prepare a discussion paper on the Tasmanian Tridents going forward. This should include the philosophy of the Tridents, team selections, who should be the selectors, formation of a Tridents squad, training and the like. The report has been partly prepared but is not yet complete but will be done before the next Board meeting.</p>	<p>President and Phil Prouse</p>
<ul style="list-style-type: none"> <li>• Centralisation of SWC in 2023-24 and beyond.</li> </ul>	<p>The last RCC meeting recommended to the BTAS Board that all SWC be centralised in Launceston. At the January 2023 Board meeting, it was agreed that this matter will be considered at a future BTAS Board meeting. All regions have since made a further submission to BTAS regarding this matter and further discussion took place at the RCC meeting held immediately prior to this Board meeting.</p> <p>The Board agreed as follows:</p> <ul style="list-style-type: none"> <li>• There will be no change to Open SWC for 2023-24 which will rotate around the regions as is currently the case.</li> </ul>	<p>CEO to contact regions.</p>

<ul style="list-style-type: none"> <li>• High Performance and Victoria v's Tasmania Test Series.</li> </ul>	<ul style="list-style-type: none"> <li>• Senior SWC will be centralised in the North for the 2023-24 season for a trial period of one season and then review the situation after that. The following conditions will apply: <ul style="list-style-type: none"> <li>➤ Regions will still be required to supply a second team as follows - North 12 December 2023, North West 16 January 2024 and South 27 February 2023.</li> <li>➤ BN will be required to provide the match manager for all rounds.</li> <li>➤ BN will be required to provide two umpires for each round and BNW and BTS will be required to provide one umpire for each round. This will enable umpires from each region to gain valuable experience officiating at this level of competition.</li> </ul> </li> <li>• As previously agreed, Junior SWC will be centralised in the North.</li> <li>• Meals for SWC players and officials will continue as is. A request to revert to tuck shop style food paid for by the players was considered but was rejected due to the difficulty that would have placed on host clubs to serve everyone in a timely basis in the limited time available for the lunch break.</li> </ul> <p>As a result of the cancellation of the Victorian Test Series by Bowls Victoria, a meeting was held via Zoom on 10 May 2023 to discuss a number of high-performance matters:</p>	
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<ul style="list-style-type: none"> <li>• New Laws of the Sport of Bowls.</li>   <li>• BNW Umpires Course.</li> </ul>	<p>All our Open and Under 18 coaches, selectors, managers and a number of senior members of the Men's and Women's Open squads (Michael Sims, Robert McMullen, Taelyn Male, Mark Nitz and Rebecca Van Asch) were invited to attend the Zoom meeting, which was chaired by High performance Director, Mark Strochnetter. Detailed notes from that meeting have been circulated to Board Members.</p> <p>Immediate action from that meeting is the holding of a compulsory Open Teams Training Camp at Burnie on 1 and 2 July 2023 which will include a full-scale practice match against our State Over 60's teams.</p> <p>Other matters regarding High Performance raised at the meeting require further consideration. It was agreed that a High-Performance Committee consisting of Bernard Knight, Mark Strochnetter, Phil Prouse and Rob McGuire be set up to consider those matters and report back to a future Board meeting.</p> <p>At the last meeting, it was agreed to ask Leonie Price to prepare a summary of changes made to the Laws that can be sent to umpires and talk to same at the next Board meeting. Leonie has done this, however, a change is expected to Law 37.1 so it was agreed to wait until this has been done before sending a list of the changes to umpires.</p> <p>At the March 2023 meeting, Leonie Price advised that BNW has agreed to pay for 28 new umpires to become accredited. It was agreed that Leonie Price and Michael Andersch should support Noelene Purton in undertaking these courses. There have been a few issues with this matter, however, it is now back on track.</p>	<p>CEO to organise a meeting of the Committee.</p> <p>CEO to send summary to umpires.</p> <p>Leonie Price to arrange.</p>
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<ul style="list-style-type: none"> <li>• Suggestions and issues from Gala Week Championships including changes to Conditions of Play.</li> <li>• Development of BTAS three-year budget.</li> <li>• BTAS Committees and CEO workload.</li> </ul>	<p>It was agreed that BNW be advised that Noelene Purton is the BTAS Presenter &amp; Assessor in the North West and all courses must be conducted by her (with support from others if required).</p> <p>At the March 2023 meeting, it was resolved that the CEO should look at the issues and suggestions from March 2023 Gala Week and come back to a future Board meeting with suggested outcomes and recommendations. A number of changes to Conditions of Play were also approved – and these will be done in conjunction with any changes agreed to as a result of issues and suggestions made at Gala Week. This has not yet been done.</p> <p>At the March 2023 meeting, it was agreed that the Treasurer and CEO should look at developing a BTAS three-year budget over the Winter months. This has not yet been done.</p> <p>At the March 2023 meeting, the CEO reported that It would help with his workload if the various BTAS Committees could move towards appointing their own Chairs and a Minute Taker which should not be the CEO. It was agreed that the CEO should raise this matter with the various Committees. This has been done. The Disability Bowls Tasmania Committee has appointed Gena Short as the Chair and Helen Crossin as the Minute Taker. The Junior Development Committee has appointed Vicki Bassett as its Minute Taker. The BPL Committee has not yet met. It is agreed that these appointments be ratified.</p>	<p>CEO to write to BNW.</p> <p>CEO.</p> <p>Treasurer and CEO.</p>
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<ul style="list-style-type: none"> <li>• Monthly email to umpires with tips and reminders.</li> <li>• Debbie Maher – Protest against declassification.</li> <li>• Player Co-contributions.</li> <li>• Coaches for Senior Teams in 2024 and beyond.</li> </ul>	<p>The first of the proposed emails has been sent to umpires containing tips and reminders regarding interpretation of the Laws. They will continue on a monthly basis.</p> <p>Debbie Maher’s protest against her declassification has been accepted by BA which has forwarded it on to International Bowls for the Disabled (IBD) for its consideration.</p> <p>At the last Board meeting, it was agreed that income from player co-contributions would remain unchanged for 2023-24, however, the Board needs to let players know that this is going to change in the future. The Board believe that everyone should be equal – except Under 18’s who should only pay half the adult rate. The Board will develop a three-year plan such that by then everyone pays the same co-contributions. This has not yet been done.</p> <p>At the last meeting, it was agreed that it would be nice to have coaches for Senior teams at The Nationals but it is not essential. The then High- Performance Director Mark Strochnetter agreed to talk to a number of Senior players to determine their thoughts on the matter. If there is a groundswell of support, the Board would consider adding coaches to the Budget for 2024-25. Mark is no longer on the Board and the CEO has agreed to take over this task.</p>	<p>Leonie Price to arrange.</p> <p>CEO to advise players.</p> <p>CEO to develop plan.</p> <p>CEO to talk to Senior players and come back to a future Board meeting.</p>
<p><b>6) Inwards / Outwards Correspondence</b></p>	<p>The CEO circulated a correspondence report prior to the meeting. Moved: Anne Mullavey Seconded: Jane Pickett “that the inwards correspondence be received, and the outwards endorsed”. Carried</p> <p>Highlighted items were discussed as follows:</p>	

	<ul style="list-style-type: none"> <li>• Junior Travel Assistance Program – It would appear that our juniors are not entitled to make a claim under the Junior Travel Assistance program. Amongst others, ineligible applicants include individuals whose expenses are fully covered by their sport or whose expenses are less than \$250. (Expenses are deemed to be those expenses related to travel, accommodation, uniform and equipment.) Had BTAS required a contribution of \$250 from our juniors, then it would have been recoverable by the juniors by application to Sport and Recreation.</li> <li>• Nigel Melbourne – Resignation as Junior State Coach – It was resolved to accept with regret.</li> <li>• State Junior Coach – It was agreed to defer a decision on this matter.</li> <li>• City of Launceston – Under 18's Community Grants Program – It was agreed to refer this grant to Under 18's living in the Launceston area.</li> <li>• Shaz Hyland – Resignation from Disability Bowls Committee – It was resolved to accept with regret.</li> <li>• David Gewin – Request to become a Presenter &amp; Assessor in the North West – It was agreed to defer this matter until the next Board meeting.</li> </ul>	<p>CEO to write to Nigel.</p> <p>CEO to contact applicants as discussed.</p> <p>CEO to contact relevant Under 18's.</p> <p>CEO to write to Shaz.</p> <p>CEO to advise David. CEO to list on agenda for the next meeting.</p>
<b>7) Reports</b>		
a) President	No report received due to Annual Report.	



b) Treasurer	David Back circulated his Financial Report prior to the meeting. Moved: David Back Seconded: Phil Prouse “that the reports for April 2023 and payments therein be ratified”. Carried	
c) CEO	<p>Rob McGuire circulated his CEO report prior to the meeting. Highlighted items were discussed as follows:</p> <ul style="list-style-type: none"> <li>• Draft Calendars 2023-24 to 2025-26 – Draft calendars were circulated before the meeting. The major change is moving Junior SWC and the Junior State Championships as stand-alone events later in January each year. However, this clashes with the Penguin Classic which some of the Juniors enter as well. It was agreed to review the calendars to see if this clash can be avoided.</li> <li>• CEO intends to take nine days leave in Queensland from 5 – 16 June 2023 (two weeks less the Kings Birthday public holiday) and will take another five days from 24 – 28 July 2023 - Approved.</li> </ul>	CEO to review calendars and come back to the next Board meeting.
d) Board Member Portfolios	<p><u>Diversity &amp; Change and Strategic Planning</u> – Anne Mullavey – As per her written report submitted prior to the meeting.</p> <p><u>Junior Development</u> - Jane Pickett – No report received due to Annual Report</p> <p><u>Bowls Premier League and Match Committees</u> – Phil Prouse – As per his written report submitted prior to the meeting..</p> <p><u>Disability</u> – No report received due to Annual Report</p>	

	<p><u>High Performance</u> – No report received due to Annual Report</p> <p><u>Officiating and Bowling Arm</u> – Leonie Price – As per her written report submitted prior to the meeting.</p>	
e) RBM Tasmania	No written report received - and Rob Soward was an apology for the meeting due to illness.	
<b>8) Monitoring of Strategic Plan</b>	President Bernard Knight has previously asked Anne Mullavey to include monitoring of the BTAS Strategic Plan and Operational Plan as part of her portfolio – to ensure that Board Members and others are doing what they are supposed to be doing. It has been agreed that discussion on how this will happen and progress to date on completion of targets in the Strategic and Operational Plans will occur at the next Board meeting.	CEO to list on agenda for next Board meeting.
<b>9) General Business</b>		
<p>a) Regional Bowls Manager – KPIs / STA Initiatives.</p> <p>b) Vacant Board Director Positions.</p> <p>c) Disability State Team Practice.</p>	<p>David Back asked that this matter be deferred to the next Board meeting.</p> <p>President Bernard Knight asked Board Members to think about who could be approached to fill the three vacant positions on the Board if BNW and BN are unable to nominate one or more persons to fill two of these vacancies.</p> <p>President Bernard Knight attended the Disability State Team practice with its new manager, Lynne McDougall, on 21 May 2023 and suggested that it would be good if they could have a full-scale practice match against the Under 18 State Team on 25 June 2023 at Kings Meadows when both teams will be in attendance.</p>	<p>David Back</p> <p>Board Members.</p> <p>CEO to arrange with Under 18 Selectors.</p>

<b>10) Close and Date of Next Meeting</b>	Meeting closed at 4.55pm.  The next meeting will be held via Zoom on Monday 19 June 2023 commencing at 1.00pm.	Anne Mullavey advised that she will be an apology for the next meeting.