



**Board Meeting
Monday 24 April 2023 at 1.08pm via Zoom.**

MINUTES

TOPIC	DISCUSSION & DECISION	ACTION
1) Welcome	The President welcomed everyone to the meeting. He congratulated Mark Strochnetter on being part of the winning Longford Premier Division State Pennant Champions and Anne Mullavey for participating for Howrah in the Division One State Pennant Finals. He also thanked Phil Prouse for his efforts in coordinating State Pennant Finals at South Burnie.	
2) Present	Bernard Knight (President), David Back (Treasurer), Anne Mullavey, Jane Pickett, Phil Prouse, Gena Short, Mark Strochnetter, Rob Soward – BA RBM (Observer) and Rob McGuire – CEO (Observer).	
3) Apology	Leonie Price	
4) Declaration of Conflict of Interest	Gena Short declared an interest as she has applied for the Disability Bowls Team Manager position. Mark Strochnetter also declared an interest as his mother has applied for the Senior Women's Team Manager position. It was agreed that both would leave the meeting when these items were being discussed.	

<p>5) Minutes of Previous Meeting</p> <p>a) Confirmation of Minutes 27 March 2023.</p> <p>b) Matters Arising - Action Item List:</p> <ul style="list-style-type: none"> • Player Expenses Policy • Budget 2023-24. • Identification of potential Appointed Board Member. • Henselite Sponsorship • Change of Seniors Women's Team at The Nationals. • Disability Classifications. 	<p>Moved: Anne Mullavey Seconded: Phil Prouse "that the minutes of the meeting be accepted as a true and accurate record ". Carried</p> <p>Not yet reviewed.</p> <p>Draft budget was forwarded to Board Members prior to the meeting and will be dealt with under Treasurer's Report.</p> <p>At the February 2023 Board meeting, it was agreed to advertise for expressions of interest as BA had recently done. This has been done via emails to clubs and regions and posts on our website and Facebook page with expressions of interest closing on 14 April 2023. No expressions of interest were received. If Board Members know of anyone who may be interested, they were asked to approach them.</p> <p>Despite several reminders , no response has been received from Henselite. It was agreed to approach Puma.</p> <p>This was considered at a meeting of Selectors during Gala Week in January 2023 – and will be addressed in an amended Selection Policy. This has not yet been done.</p> <p>At the last meeting, it was agreed to advertise details of disability bowls classifications to regions and clubs to try and build awareness of the classifications and the numbers of disability bowlers. This has not yet been done.</p>	<p>Treasurer and CEO.</p> <p>Board Members</p> <p>CEO to contact Puma.</p> <p>CEO to amend Selection Policy.</p> <p>CEO to contact regions and clubs.</p>
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<ul style="list-style-type: none"> • SIA National Integrity Framework (NIF). • Tasmanian Pathways Coach • Review of BowlsLearn Fees. • Centralisation of SWC in 2023-24 and beyond. 	<p>Nothing further has been done regarding the NIF.</p> <p>The BA High Performance Manager Rebecca Van Asch has advised that this position will be re-advertised soon but this has not yet happened despite several reminders.</p> <p>At the January 2023 meeting, Phil Prouse queried Chris Dudman's position on the BPL Committee. Chris would like to stay on the Committee but is there as the Pathways Coach – a position he vacated on 31 December 2022. It was agreed to leave this matter in abeyance.</p> <p>At the December 2022 Board meeting, Leonie Price queried why STAs charged different amounts for officiating and coaching courses – in particular, in Tasmania we charge \$40 for each of the Marking, Measuring and National Umpire courses but participants are given a book for the first of these courses undertaken and the same book is used for each course. It was agreed that it would be good if all fees were the same in each STA. The Treasurer agreed to review all charges and provide a breakdown of what each course module costs BTAS. This has not yet been done.</p> <p>The last RCC meeting recommended to the BTAS Board that all SWC be centralised in Launceston. At the January 2023 Board meeting, it was agreed that this matter will be considered at a future BTAS Board meeting. BTS has since made a further submission to BTAS regarding this matter. The submission was sent to BNW and BN and both have responded. Before the Board makes a final decision on this matter, it will be discussed further at the next RCC meeting.</p>	<p>Anne Mullavey and CEO to review and amend further policies as required.</p> <p>CEO</p> <p>Board</p> <p>Treasurer and CEO.</p> <p>CEO to list matter for discussion at next RCC meeting.</p>
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<ul style="list-style-type: none"> • Vacant Selector Positions. 	<p>Vacant Open Men and Disability (North West) and Bowling Arm (North) positions have been advertised to regions and clubs and via our website and Facebook pages. Expressions of interest closed on 14 April 2023. No-one put in for the Disability Bowls Selector North West. It was resolved that Colin Willcox be appointed as the Open Men's Selector North West subject to the appointment being ratified by BNW. It is also resolved that Ian Williams be appointed as the Bowling Arm Selector North subject to the appointment being ratified by Bowls North and the Bowling Arm Tasmania Committee. As the State Disability team has been selected for The Nationals for 2023 it was agreed that no further action be taken to fill this position at present.</p>	<p>CEO to send expressions of interest to BNW, BN and the Bowling Arm Tasmania Committee.</p> <p>CEO to contact successful applicants.</p>
<ul style="list-style-type: none"> • Victoria v's Tasmania Test Series. 	<p>Bowls Victoria has advised that it is unable to commit to either the Open or Under 18 Test Series for the 2024 financial year, but further advised that this does not preclude Bowls Victoria from resuming the Series in the future. It was agreed that the BTAS High Performance Director and CEO should meet with its Open and Under 18 coaches, selectors, managers and senior members of the Men's and Women's Open squads to discuss the above and consider what alternative arrangements can be made going forward and report back to the next Board meeting.</p>	<p>Mark Strochnetter and CEO.</p>
<ul style="list-style-type: none"> • New Laws of the Sport of Bowls. 	<p>At the last meeting, it was agreed to write to regions, clubs and current umpires advising them that Laws of the Sport of Bowls 4th Edition will be released in April 2023. New copies of the Law Book are available for purchase from the BA Bowls Shop. The new Laws 4th Edition must be used after the conclusion of the current pennant season.</p> <p>Regions and clubs have been advised and clubs were asked to advise their umpires accordingly.</p>	

<ul style="list-style-type: none"> • BNW Umpires Course. • Suggestions and issues from Gala Week Championships including changes to Conditions of Play. • Development of BTAS three-year budget. • BTAS Committees and CEO workload. 	<p>It was agreed to ask Leonie Price to prepare a summary of changes made to the Laws that can be sent to umpires and talk to same at the next Board meeting.</p> <p>At the last meeting, Leonie Price advised that BNW has agreed to pay for 28 new umpires to become accredited. It was agreed that Leonie Price and Michael Andersch should support Noelene Purton in undertaking these courses. Leonie Price undertook to arrange a meeting between all parties to arrange same which will not happen in the short term because Leonie is away until 1 May 2023.</p> <p>At the last meeting, it was resolved that the CEO should look at the issues and suggestions from March 2023 Gala Week and come back to a future Board meeting with suggested outcomes and recommendations. A number of changes to Conditions of Play were also approved – and these will be done in conjunction with any changes agreed to as a result of issues and suggestions made at Gala Week.</p> <p>At the last meeting, it was agreed that the Treasurer and CEO should look at developing a BTAS three-year budget over the Winter months.</p> <p>At the last meeting , the CEO reported that It would help with his workload if the various BTAS Committees could move towards appointing their own Chairs and a minute taker which should not be the CEO. It was agreed that the CEO should raise this matter with the various Committees. The Committees have been contacted and will discuss this matter at their next meetings.</p>	<p>Leonie Price to prepare summary of changes to the Laws and talk to same at next Board meeting. CEO to send summary to umpires.</p> <p>Leonie Price to arrange.</p> <p>CEO.</p> <p>Treasurer and CEO.</p>
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<ul style="list-style-type: none"> Monthly email to umpires with tips and reminders. 	<p>At the last meeting, Leonie Price advised that she intends to issue monthly email to umpires containing tips and reminders regarding interpretation of the Laws.</p>	<p>Leonie Price to arrange.</p>
<p>6) Inwards / Outwards Correspondence</p>	<p>The CEO circulated a correspondence report prior to the meeting. Moved: Anne Mullavey Seconded: Jane Pickett “that the inwards correspondence be received, and the outwards endorsed”. Carried</p> <p>Highlighted items were discussed as follows:</p> <ul style="list-style-type: none"> Debbie Maher – Appeal against her declassification – It was agreed that Debbie may have a case that warrants review. Accordingly it further agreed to forward Debbie’s letter to BA. Team Managers – It was agreed to appoint the following Team Managers: <ul style="list-style-type: none"> ➤ Open Men – Trevor Docking. ➤ Open Women – Kim Saunders. ➤ Senior Men – Trevor Docking. ➤ Senior Women – Madge Strochnetter. ➤ Under 18’s – John Nichols – on condition that he is available to travel both ways with the team – and Jeanette Lane. ➤ Disability – Lynne McDougall. ➤ Bowling Arm – Ross Bebbington <p>Gena Short and Mark Strochnetter left the meeting whilst discussion on Team Managers where they had an interest in the appointments were being discussed.</p>	<p>CEO to advise Debbie accordingly and forward her letter to BA.</p> <p>CEO to write to successful and unsuccessful applicants.</p>

	<ul style="list-style-type: none"> • Michael Sims – Concerns over future Test Series – Refer Matters Arising from Previous Minutes – Victoria v’s Tasmania Test Series. • Chairman of Selectors – Selectors have submitted squads for the Men’s and Women’s Senior teams for The Nationals. It was agreed to ratify the teams as submitted. 	<p>CEO to write to Michael Sims.</p> <p>CEO to contact individual squad members and then advertise squads in accordance with the BTAS Selection Policy.</p>
7) Reports		
a) President	Bernard Knight circulated his President’s Report prior to the meeting.	
b) Treasurer	<p>David Back circulated his Financial Report prior to the meeting. The Financial Statements for 2022-23 and the draft Budget for 2023—24 were also circulated prior to the meeting – together with detailed notes on the Financial Statements and draft Budget.</p> <p>Moved: David Back Seconded: Phil Prouse “that the reports for March 2023 and payments therein be ratified”. Carried</p> <p>Moved: David Back Seconded: Phil Prouse : “that the Financial Statements for 2022-23 be approved and that they are a true and fair record of the operations of BTAS for the year ended 31 March 2023 and that Directors believe that BTAS will be able to pay its debts as they fall due.” Carried</p>	Treasurer to advise the auditors.

	<p>Moved: Phil Prouse Seconded: Gena Short “that the Budget – which has been prepared using the following assumptions - for 2023-24 be approved:</p> <ul style="list-style-type: none"> ➤ Affiliation fees be increased by 2.5% (despite the CPI increase for Hobart for the 12 months ended 31 December 2022 being 7.7%). ➤ Income from player co-contributions remain unchanged, however, the Board need to let players know that the is going to change in the future. The Board believe that everyone should be equal – except Under 18’s who should only pay half the adult rate. The Board will develop a three-year plan such that by then everyone pays the same co-contributions. ➤ Income from entry fees will be increased for Open events from \$15 to \$30 per person and all other events from \$10 to \$20 per person. ➤ Prize money for championships will remain the same but there will be no prizemoney for losing semi-finalists in Open events. ➤ There will be no Bowling Arm events at Senior Championships due to a lack of entries in 2023. ➤ BTAS used to receive sponsorship from Veolia of \$10,000 for SWC but that is long gone and BTAS has continued to pay out prize money consisting of \$2,000 per region to contribute towards their SWC costs and \$750 per event for winning SWC. No per event prizemoney will be paid in 2023-24. BTAS will pay the \$2,000 per region in 2023-24 but will advise regions that it will not be paid beyond 2023-24 unless we can replace the Veolia sponsorship.” Carried 	<p>CEO to advise players.</p> <p>CEO to develop plan.</p> <p>CEO to advise Bowling Arm Tasmania Committee.</p> <p>CEO to advise regions.</p>
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	It was agreed to advise regions ASAP what affiliation fees will be for 2023-24 and discuss the budget in detail at the coming RCC meeting.	Treasure to advise regions. CEO to list on agenda for next RCC meeting.
c) CEO	<p>Rob McGuire circulated his CEO report prior to the meeting. Highlighted items were discussed as follows:</p> <ul style="list-style-type: none"> Coaches for Senior teams at The Nationals – It was agreed that it would be nice to have but it is not essential and was not approved. The High-Performance Director Mark Strochnetter agreed to talk to a number of Senior players to determine their thoughts on the matter. If there is a groundswell of support, the Board would consider adding coaches to the Budget for 2024-25. 	CEO to advise Chairman of Selectors. Mark Strochnetter to talk to Senior players and come back to a future Board meeting.
d) Board Member Portfolios	<p><u>Diversity & Change and Strategic Planning</u> – Anne Mullavey – As per her written report submitted prior to the meeting.</p> <p><u>Junior Development</u> - Jane Pickett - As per her written report submitted prior to the meeting.</p> <p><u>Bowls Premier League and Match Committees</u> – Phil Prouse – There was a meeting of the BPL Sponsorship Sub-Committee at Longford on 3 April 2023. Work has begun on preparing a proposal to put to the Tasmanian Government to continue its sponsorship of the Tasmanian Tridents and to produce a Sponsorship Booklet outlining what sponsorships are available for businesses interested in sponsoring the Tasmanian Tridents. We still have no-one from Bowls North on the Match Committee – which raises some concerns about the ability of Bowls North to host events if SWC is centralised in the North.</p> <p>.</p>	

	<p><u>Disability</u> – Gena Short – As per her written report submitted prior to the meeting. The State Disability team had its first training session at Kings Meadows on 23 April 2023. \$600 was raised at the training session from food sold and raffle tickets. The major fundraising raffle for The Nationals is about to get underway.</p> <p><u>High Performance</u> – Mark Strochnetter – The State Open teams had their first raining run on 16 April 2023 with all but three squad members in attendance.</p> <p><u>Officiating and Bowling Arm</u> – Leonie Price – No report received.</p>	
<p>e) RBM Tasmania</p>	<p>No written report received but Rob Soward spoke on the following matters:</p> <ul style="list-style-type: none"> ➤ Rob has put a significant effort into promoting Rookie Rollers into schools. He is also helping schools with grant applications to help get them Rookie Roller kits. Over 120 schools had been contacted in the last month. Since then BA has received significant enquiries from Tasmanian schools with several schools purchasing Rookie Roller kits. ➤ Rob will follow this up with physical visits to the schools. He will also contact clubs and let them know what he is doing. ➤ Rob has conducted two teacher training sessions at UTAS as a follow up with interest from UTAS in conducting social bowls session at clubs close to UTAS premises. 	

	<ul style="list-style-type: none"> ➤ Rob has provided information on club activities to BA to include in their regular Bowls Connect electronic mail-out - including community days held by Latrobe and Glenorchy City, the women's team at Royal Hobart, long service of a member at Claremont, 50-year members at Trevallyn and on State Pennant Finals. ➤ Rob has contacted all clubs in Tasmania and has offered to assist them if needed in grant writing, strategic plan writing and in the collection of participation data. ➤ There has been an excellent uptake for the BPL Cup with four more events in Tasmania already committed for 2023 compared to 2022. 	
8) Monitoring of Strategic Plan	President Bernard Knight has asked Anne Mullavey to include monitoring of the BTAS Strategic Plan and Operational Plan as part of her portfolio – to ensure that Board Members and others are doing what they are supposed to be doing. It was agreed that discussion on how this will happen and progress to date on completion of targets in the Strategic and Operational Plans will occur at the next Board meeting.	CEO to list on agenda for next Board meeting.
9) General Business		
a) Tasmania Tridents Going Forward	At the last Board meeting, Phil Prouse and Bernard Knight agreed to prepare a discussion paper on the Tasmanian Tridents going forward. This should include the philosophy of the Tridents, team selections, who should be the selectors, and the like. The report has not yet been prepared but will be done before the next Board meeting. It was agreed that time will be set aside at the next Board meeting to consider the discussion paper.	President and Phil Prouse.

<p>b) Inappropriate comments on Facebook.</p>	<p>Gena Short reported that someone made inappropriate comments on the BTAS Facebook page following the announcement of the Disability State Team. The CEO advised that he had deleted the comments as soon as he was made aware of them and contacted the person via Facebook Messenger and advised him that his comments were inappropriate and had been deleted. He was also warned that further breaches of the BTAS Social Media Policy could result in penalties being imposed including a reprimand or exclusion from the BTAS Facebook page.</p> <p>The CEO advised that he checked Facebook daily to ensure there are no breaches of the BTAS Social Media Policy but asked that he be advised ASAP if anyone sees any inappropriate content so that he can address it straight away – do not assume that someone else has contacted the CEO.</p>	
<p>c) Under 18's State Squad Training.</p>	<p>Mark Strochnetter advised that Under 18's State Squad training has been proposed at Burnie on 28 May, 11 June and 25 June 2023. Mark believes that it would be better if training was held at a central location like Longford or Launceston rather than Burnie (it was originally planned to be held at Burnie as it was the venue for the Victoria v's Tasmania Test Series). It was also proposed that the squad was to be reduced in numbers after the first training run. Mark questioned whether it would be better to retain the whole squad until after the final training run on 25 June 2023.</p> <p>The Board was concerned at advice that Southern Under 18 players could be billeted in Burnie overnight if they wanted to. It was agreed that billeting is not permitted.</p>	<p>CEO to contact Under 18's Coach and Selectors.</p> <p>CEO to contact Under 18's Coach and Selectors.</p>

d) Sport & Recreation State Government Grant Funding.	Treasurer David Back advised that the Sport & Recreation State Government Grant funds have just been deposited into the BTAS bank account.	CEO to amend Conditions of Play.
e) Starting time for State Pennant Finals	Mark Strochnetter asked if morning games at State Pennant Finals could commence later than the present scheduled 9.00am start. It was agreed to change Conditions of Play for 2023-24 to start at 9.30am.	
10) Close and Date of Next Meeting	<p>Meeting closed at 3.45pm.</p> <p>The next meeting will be held at the Longford Bowls Club on Monday 22 May 2023 commencing after the Annual General Meeting and Regional Consultative Committee meeting and concluding on Tuesday 23 May 2023 (due to the anticipated length of the three meetings). Overnight accommodation will be arranged for travelling Board members.</p>	CEO to arrange accommodation.