



**Board Meeting  
Monday 27 March 2023 at 1.04pm via Zoom.**

## MINUTES

TOPIC	DISCUSSION & DECISION	ACTION
<b>1) Welcome</b>	The President welcomed everyone to the meeting.	
<b>2) Present</b>	Bernard Knight (President), David Back (Treasurer), Anne Mullavey, Leonie Price, Phil Prouse Mark Strochnetter, Rob Soward – BA RBM (Observer) and Rob McGuire – CEO (Observer).	
<b>3) Apology</b>	Jane Pickett	
<b>4) Not In Attendance</b>	Gena Short	
<b>5) Declaration of Conflict of Interest</b>	Nil.	
<b>6) Minutes of Previous Meeting</b>		
a) Confirmation of Minutes 27 February 2023.	Moved: Anne Mullavey Seconded: Phil Prouse “that the minutes of the meeting be accepted as a true and accurate record”. <div style="text-align: right;">Carried</div>	
b) Matters Arising - Action Item List: <ul style="list-style-type: none"> <li>• Player Expenses Policy</li> <li>• Budget 2023-24.</li> </ul>	Not yet reviewed.  Draft will be presented to April 2023 Board meeting.	Treasurer and CEO.  Treasurer and CEO.

<ul style="list-style-type: none"> <li>• Uniforms for Coaches and Selectors.</li>   <li>• Identification of potential Appointed Board Member.</li>   <li>• Henselite Sponsorship</li>   <li>• Change of Seniors Women’s Team at The Nationals.</li>   <li>• Issues re Disability team at The Nationals.</li>   <li>• Disability Doctor Classifications.</li> </ul>	<p>The Coach and Selector uniforms have arrived and have been distributed – although there are a couple to be re-ordered due to sizing issues.</p> <p>At the last Board meeting, it was agreed to advertise for expressions of interest as BA has recently done. This has been done via emails to clubs and regions and posts on our website and Facebook page with expressions of interest closing on 14 April 2023.</p> <p>The proposal is still being considered by Henselite. If this is not successful, the CEO will approach Puma.</p> <p>This was considered at a meeting of Selectors during Gala Week in January 2023 – and will be addressed in an amended Selection Policy. This has not yet been done.</p> <p>The President addressed all disability players at Burnie on 14 March 2023.</p> <p>Sheila Corcoran from International Bowlers with a Disability (IBD) conducted a course in Burnie on 11 and 12 March 2023. We now have a new Medical Classifier, Dr. Claire McGrath, and three new Technical Classifiers - Lynne McDougall, Bernard Knight and Greg Smith.</p> <p>It was agreed to advertise details of disability bowls classifications to regions and clubs to try and build awareness of the classifications and the numbers of disability bowlers.</p>	<p>CEO to re-order as required.</p>   <p>CEO to contact Henselite and possibly Puma.</p> <p>CEO to amend Selection Policy.</p>    <p>CEO to contact regions and clubs.</p>
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<ul style="list-style-type: none"> <li>• Change of constitution re appointment of Elected Directors.</li> </ul>	<p>This was approved at a Special General Meeting held on 16 January 2023 and has now been lodged as required with Consumer Building and Occupational Services. The amended constitution has been placed on our website and sent to the regions.</p>	
<ul style="list-style-type: none"> <li>• SIA National Integrity Framework (NIF)</li> </ul>	<p>Anne Mullavey is assisting in the review of BTAS policies and has prepared a Working With Vulnerable People Policy which has been approved by Sport &amp; Recreation. Moved: Anne Mullavey Seconded: Phil Prouse ‘that the policy be approved” Carried Nothing further has been done regarding the NIF.</p>	<p>Anne Mullavey and CEO to review and amend further policies as required.</p>
<ul style="list-style-type: none"> <li>• Tasmanian Pathways Coach</li> </ul>	<p>The BA High Performance Manager Rebecca Van Asch has advised that this position will be re-advertised soon.</p>	
<ul style="list-style-type: none"> <li>• Review of BowlsLearn Fees</li> </ul>	<p>At the December 2022 Board meeting, Leonie Price queried why STAs charged different amounts for officiating and coaching courses – in particular, in Tasmania we charge \$40 for each of the Marking, Measuring and National Umpire courses but participants are given a book for the first of these courses undertaken and the same book is used for each course. It was agreed that it would be good if all fees were the same in each STA. The Treasurer agreed to review all charges and provide a breakdown of what each course module costs BTAS. This will be done as part of the budget for 2023-24.</p>	<p>Treasurer and CEO.</p>
<ul style="list-style-type: none"> <li>• Attendance at Bowls Premier League #17</li> </ul>	<p>President Bernard Knight and BPL Committee Chair Phil Prouse both attended BPL#17. Phil Prouse circulated a detailed report on BPL#17 for consideration of the BPL Committee and the Board. Bernard Knight and Phil Prouse undertook to prepare a discussion paper for the next Board meeting looking at the Tasmania Tridents going forward including the philosophy of the Tridents, team selection and the like. David Back commented that income received from BPL should be spent on BPL.</p>	<p>President and Phil Prouse.</p>

<ul style="list-style-type: none"> <li>• Centralisation of SWC in 2023-24 and beyond.</li> <li>• Vacant Selector Positions.</li> <li>• Victorian Test Series.</li> <li>• Bowling Arm RRR Conditions of Play re rolling of the jack.</li> </ul>	<p>The last RCC meeting recommended to the BTAS Board that all SWC be centralised in Launceston. At the January 2023 Board meeting, it was agreed that this matter will be considered at a future BTAS Board meeting. BTS has since made a further submission to BTAS regarding this matter. It was agreed to send a copy of the BTS submission to BNW and BN for their consideration and comment. It was further agreed that, before the Board makes a final decision on this matter, it should be discussed further at the next RCC meeting.</p> <p>The CEO has spoken to Carol Bannister about her appointment.</p> <p>Vacant Open Men and Disability (North West) and Bowling Arm (North) positions have been advertised to regions and clubs and via our website and Facebook pages with expressions of interest closing on 14 April 2023.</p> <p>Bowls Victoria has advised that it is keen to explore the possibility that the Victorian Test Series involving our Open and Under 18 teams be held at a different time of the year that better suit both our conditions and Sides rather than July. Nothing has been agreed upon yet.</p> <p>Bowls Victoria has been advised that the Victorian Test Series beyond 2023 will only be played if suitable funding can be found.</p> <p>The Bowling Arm Committee has been advised that BA policy provides that the jack can be rolled by either hand or a bowling arm. Its National Championships have always ruled that the jack can be rolled only by bowling arm. Committee Chair, Ian Williams, has undertaken to discuss this with the National Committee.</p>	<p>CEO to send submission to BNW and BN.</p> <p>CEO to list matter for discussion at next RCC meeting.</p> <p>CEO to continue discussions with Bowls Victoria.</p> <p>Bowling Arm Committee.</p>
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<p><b>7) Inwards / Outwards Correspondence</b></p>	<p>CEO circulated a correspondence report prior to the meeting. Moved: Anne Mullavey Seconded: Phil Prouse “that the inwards correspondence be received, and the outwards endorsed”. Carried</p> <p>Highlighted items were discussed as follows:</p> <ul style="list-style-type: none"> <li>• BA - Laws of the Sport of Bowls 4<sup>th</sup> Edition - BA will release an article on its website in the first week of April 2023. It is expected that all STAs will implement any required changes to their events Conditions of Play from 1 April 2023. Any competitions/events started prior to this date should continue under current 3<sup>rd</sup> edition Laws and Domestic Regulations until they conclude. New copies of the Law Book will be available for purchase from the BA Bowls Shop. It was agreed to write to regions, clubs and current umpires advising them of this matter and that the new Laws 4<sup>th</sup> Edition must be used after the conclusion of the current pennant season.</li> <li>• BNW – Umpiring Course – BNW has agreed to pay for 28 new umpires to become accredited. It was agreed that Leonie Price and Michael Andersch should support Noelene Purton in undertaking these courses. Leonie Price undertook to arrange a meeting between all parties to arrange same which will not happen in the short term because Leonie is away until 1 May 2023.</li> </ul>	<p>CEO to write to regions, clubs and current umpires.</p> <p>Leonie Price to arrange.</p>
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<b>8) Reports</b>		
a) President	<p>Bernard Knight circulated his President's Report prior to the meeting.</p> <p>It was agreed that the name and wording of the Jury of Appeal in Conditions of Play for State Events needs to be amended to reflect the correct role of the Jury which included addressing issues, hearing complaints and appeals at State Events.</p> <p>It was further agreed that Conditions of Play for State Events needs to include a clause requiring players to conform to the BA National Merchandising Program Policy.</p>	<p>President and CEO to amend.</p> <p>CEO to amend Conditions of Play.</p>
b) Treasurer	<p>David Back circulated his Financial Report prior to the meeting.</p> <p>Moved: David Back Seconded: Anne Mullavey "that the reports for February 2023 and payments therein be ratified". Carried</p> <p>David Back advised that he intended to look at developing a three-year budget over the Winter months.</p>	<p>Treasurer and CEO to develop a three-year budget.</p>
c) CEO	<p>Rob McGuire circulated his CEO report prior to the meeting. Highlighted items were discussed as follows:</p> <ul style="list-style-type: none"> <li>• Issues arising from Gala Week Championships and suggestions from players – Resolved that CEO to look at the issues and suggestions and come back to a future Board meeting with suggested outcomes and recommendations.</li> </ul>	<p>CEO to submit recommendations to a future Board meeting.</p>

	<ul style="list-style-type: none"> <li>• Attendance of CEO at BTAS events – Feedback indicated that the absence of BTAS personnel at recent BTAS events was negatively noted. The CEO believes he should attend most BTAS events. It was agreed to leave it to the CEO to determine his attendance at such events in the future, however, it would be good if Board members could attend these events more often if possible.</li> <li>• BTAS Committees – It would help the workload of the CEO if the various BTAS Committees could move towards appointing their own Chairs (all but the Disability Bowls Tasmania Committee has already done this) and a minute taker which should not be the CEO. It was agreed that the CEO should raise this matter with the various Committees.</li> <li>• State Squads – Selectors have submitted squads for the Men’s and Women’s Open and Under 18 teams for the forthcoming Victorian Test Series. It was agreed to ratify the teams as submitted.</li> <li>• Unfinancial State Team Players – It was agreed that any player owing money to BTAS will not be allowed to play for the State unless the outstanding monies are paid in full.</li> </ul> <p>It was agreed that the Treasurer and CEO should formulate an action plan regarding the debt currently owed by a State Junior player.</p>	<p>.</p> <p>CEO to raise issue with Committees.</p> <p>CEO to contact individual squad members and then advertise squads in accordance with the Selection Policy.</p> <p>Treasurer and CEO to discuss.</p>
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	<ul style="list-style-type: none"> <li>Updated Life Membership Policy and Social Media Policy – Moved: David Back Seconded Anne Mullavey “that the updated policies be approved”. Carried</li> </ul>	CEO to publish updated policies on BTAs website.
d) Board Member Portfolios	<p><u>Diversity &amp; Change and Strategic Planning</u> – Anne Mullavey – No report received. It was agreed that monitoring of the current BTAS Strategic Plan will be added as a regular agenda item for future Board meetings.</p> <p><u>Junior Development</u> - Jane Pickett – No report received as Committee has not met.</p> <p><u>Bowls Premier League and Match Committees</u> – Phil Prouse – Submitted a report on his trip to BPL#17 before the meeting.</p> <p><u>Disability</u> – Gena Short – No report received.</p> <p><u>High Performance</u> – Mark Strochnetter – Submitted a report as BPL#17 Coach prior to the meeting.</p> <p><u>Officiating and Bowling Arm</u> – Leonie Price - Submitted a written report prior to the meeting. Leonie advised that she intends to issue monthly email to umpires containing tips and reminders regarding interpretation of the Laws.</p>	<p>CEO to add to agenda.</p> <p>Leonie Price to arrange.</p>
e) RBM Tasmania	<p>No written report received but Rob Soward spoke on the following matters:</p> <ul style="list-style-type: none"> <li>➤ There has been an excellent uptake for the BPL Cup with two more events in Tasmania already committed for 2023 compared to 2022, with another two clubs showing interest.</li> </ul>	



	<ul style="list-style-type: none"> <li>➤ Live streaming in Tasmania has been going from strength to strength. Rob is working with BNW to help them get their own live streaming gear jointly with the Tasmanian Indoor Bowls Association.</li> <li>➤ BA is pushing its Rookie Rollers Schools Program and Rob is trying to get this information into Tasmanian schools. Two school events will be held in Term 4 which will include bowls – one in the Huon / Channel area and the other on the North West Coast. Rob is trying to get bowls clubs in these areas to support these events and help on the days they are run. Rob is also helping schools with grant applications to help get them Rookie Roller kits.</li> </ul>	
<b>9) General Business</b>		
<p>a) Annual General Meeting and next RCC Meeting.</p> <p>b) State Pennant Finals</p>	<p>It was agreed that the AGM and next RCC meeting will be held at Longford on Monday 22 May 2023 (subject to agreement from Longford).</p> <p>State Pennant Finals will be held at Burnie and South Burnie on 22 and 23 April 2023. It would be appreciated if some Board Members could be in attendance to help present winning medallions and trophies.</p>	<p>CEO to contact Longford. CEO to issue notices of meetings.</p> <p>Board Members.</p>
<b>10) Close and Date of Next Meeting</b>	<p>Meeting closed at 3.15pm.</p> <p>The next meeting will be held on Monday 24 April 2023 commencing at 1pm via Zoom.</p>	