



**Board Meeting  
Monday 11 July 2022 at 1pm via Zoom**

## MINUTES

TOPIC	DISCUSSION	ACTION
1) Welcome	The President welcomed everyone to the meeting, his first zoom meeting as President. Bernard noted that we have received notice of Graham Hay's resignation from the Board and acknowledged his impact on the sport of bowls in Tasmania. Graham replied that he felt fortunate to have good people around him	
2) Present	Bernard Knight – President, Rob McGuire – CEO Observer, Anne Mullavey, Les Harrison, David Back, Graham Hay, Jane Pickett, Rob Soward – Observer, Mark Strochnetter - Observer	
3) Apologies	Nil received	
4) Declaration of Conflict of Interest	Nil	
5) Minutes of Previous Meeting a) Confirmation of Minutes 16 May 2022 (Two meetings). b) Matters Arising - Action Item List <ul style="list-style-type: none"> <li>• Draft Constitution for Clubs.</li> </ul>	Les moved that the minutes of both meetings be accepted as a true and accurate record, seconded Anne, carried <ul style="list-style-type: none"> <li>• Completed – on BTas website and emailed to regions and clubs</li> </ul>	

<ul style="list-style-type: none"> <li>• BTAS new Strategic Plan.</li> <li>• Expressions of Interest – Junior Coach, BTAS Match Committee and Junior Chaperone.</li> <li>• Player Expenses Policy</li> <li>• Cost of “hold” on Indoor Centres for future State Championships.</li> <li>• Budget 2022-23</li> <li>• Accommodation for The Nationals</li> <li>• Hosting The Nationals in Tasmania</li> <li>• Victorian Test Series – including reports received from the Managers.</li> </ul>	<ul style="list-style-type: none"> <li>• A special meeting planned to discuss both Strategic and Operational Plan</li> <li>• EOIs for Junior Coach (Ricky Maughan) and Junior Chaperone (Nicole Maughan) were approved out of session. From feedback received and reports received they are good appointments. Match committee not finalised – BNW nominated David Gewin, BN have not made an appointment, and BTS have not endorsed a BTas Match Committee.</li> <li>• Further investigation needed by Rob and David</li> <li>• In progress</li> <li>• In progress</li> <li>• Completed</li> <li>• In progress</li> <li>• Series completed with reports received from coaches and managers circulated out of session. Due to Covid exposure query raised whether a negative test should be required before departure. Need to clarify BTas position if representatives forced to isolate while away. Rob noted that BA promised to meet any Covid bills during the February CEO conference in Moama.</li> </ul>	<ul style="list-style-type: none"> <li>• Monday 1 August, 1pm by Zoom. Jane is an apology</li> <li>• Rob to inform BTS of their responsibilities in this regard, in preparation for next RCC meeting.</li> <li>• Rob to list Match Committee as a discussion item for next RCC.</li> <li>• Rob and David to pursue – for further discussion at next meeting</li> <li>• Rob M, David, and Bernard to clarify position re BTas meeting Covid expenses if the need arises.</li> </ul>
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<ul style="list-style-type: none"> <li>• Selectors and coaches – Disability Bowls and Bowling Arm.</li> <li>• Uniforms for Coaches and Selectors</li> <li>• Review process for appointment of Elected Directors – currently require clubs to vote – change would require change to Constitution.</li> <li>• Amend Selection Policy</li> </ul>	<ul style="list-style-type: none"> <li>• Appointments ratified.</li> <li>• Underway - Rob M still waiting for sizes from some people.</li> <li>• Any change to current process will require RCC discussion and will need constitutional change. Bernard would like to see Regional Committees make selections if there is more than one applicant per region</li> <li>• Refer to CEO report</li> </ul>	<ul style="list-style-type: none"> <li>• Rob M to add item to next RCC meeting.</li> </ul>
<p><b>6) Inwards / Outwards Correspondence</b></p>	<p>Rob M circulated a correspondence report prior to the meeting. Anne moved that the report be accepted, seconded Les, carried</p> <p>Highlighted items discussed</p> <ul style="list-style-type: none"> <li>• Re Peter Thow – Approved out-of-session as Bowling Arm Coach but refused Selector.</li> <li>• Re Bowls Link meeting in Melbourne in July – Approved out-of-session Paul Hoddy to attend.</li> <li>• Re award nominations – Graham noted this is an opportunity to acknowledge local people. Rob S offered to assist with applications.</li> <li>• Re appointment of Jason Morrisby to replace Bob Franklin by BNW, the Board agreed that formal BTas process should be followed, with the Board forwarding EOI to BNW re the vacancy, and welcoming Jason to apply. The same process needs to be followed regarding</li> </ul>	<ul style="list-style-type: none"> <li>• Rob M to circulate email re nominations for awards to clubs and regions</li> <li>• Rob to forward EOIs to NW as per discussion, for NW senior selector, and to BTS for Junior South selector, with a letter of thanks to Margaret Cornish (from President).</li> </ul>

	<p>the vacancy created to by Margaret Cornish's resignation.</p> <ul style="list-style-type: none"> <li>• Re Test series with Queensland immediately prior to The Nationals – noted that this was previously alternated with Vic and Tas. They are proposing to do this on the official practice day. Mark reminded Board of the Bishop Singleton Shield. There will be no additional costs. The Board endorsed this.</li> <li>• Re Michael Sims letter. 2 tests could be played immediately prior to The Nationals if teams arrived by lunchtime of the previous day</li> <li>• Re Grahams vacancy</li> </ul>	<ul style="list-style-type: none"> <li>• Rob to follow up with Bowls Queensland as a plan for 2023</li> <li>• Rob M to liaise with ACT to determine if they are interested in playing in 2022.</li> <li>• Rob to contact BNW re finding a replacement for remainder of Graham's term, noting that Phil Prowse has expressed interest</li> </ul>
<b>7) Reports</b>		
a) President	<p>Bernard circulated a report prior to the meeting. Further discussion re the following:</p> <ul style="list-style-type: none"> <li>• Workload of the CEO and the development of strategies to assist Rob, such as a designated travel agent company to arrange all interstate bookings and statewide match committee. This can be detailed in operational plan, with opportunity to allocate roles to board members and to regional executives.</li> <li>• Survey from BN and need to lift profile of bowls.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Need to recruit a woman to the board – particularly with media / publicity experience</li> <li>• Keen to see increased school involvement in each region, with an after-school comp using BPL format</li> <li>• Bernard thanked Jane for taking on Junior Development Committee</li> <li>• Equitable funding for representative teams. Les noted that the Bowling Arm group are entirely self-funded</li> </ul>	
<p>b) Treasurer including BA Affiliation Fee Review Panel report.</p>	<ul style="list-style-type: none"> <li>• David noted that the BA Affiliation Fee Review Panel has not met for a long time.</li> <li>• A financial report was circulated prior to the meeting. David recommended that the report and payments therein be ratified, seconded Anne, carried.</li> <li>• David also circulated a paper ‘Allocation of BPL prize monies’. David moved that the amended paper be accepted, seconded Les, carried. It was agreed that player payments and prizemoney for BPL#15 <u>and beyond</u> would be distributed to players and the coach as follows:   Player Fee - \$500 each   Prizemoney - 10% of prize money received each   Most Valuable Player - Additional \$500</li> <li>• There was discussion about variation in BPL prize monies across all teams, dependent on who owns the team and individual contractual arrangements. Graham reminded the Board</li> </ul>	<ul style="list-style-type: none"> <li>• Rob to arrange payment to Trident members.</li> </ul>

	<p>that the Tridents also have special arrangements i.e. members are all Tasmanian players from pathways programs, and that we are quite different to other sides.</p>	
<p>c) CEO</p>	<p>Rob circulated a report prior to the meeting. Further discussion re</p> <ul style="list-style-type: none"> <li>• Merchandise – Agreed to advertise and pre-order playing tops and caps, with payment made prior to BPL 16</li> <li>• There was discussion about cash payment for players of the series (as raised by Trevor Docking). Graham is unaware of any precedent in this regard.</li> <li>• Rob moved the Selectors Policy be amended to reflect requirement for coaches to submit a written report, seconded David, carried</li> <li>• Uniforms – variety of uniforms around. Rob has revised Uniform Policy which the Board ratified.</li> <li>• Sponsorship – As Henselite are named on several uniform iterations Rob to enquire what their agreements are other states and clubs. The Board agreed to continue with the J Carroll sponsorship – funds for Juniors is very welcome.</li> <li>• Rob raised several queries re The Nationals - including contribution towards other Selectors attending if 50% of accommodation is provided (Kim Saunders), Chris Dudman and Grant Allford offering to coach Senior Sides as well and payment of a travel allowance to players.</li> </ul>	<ul style="list-style-type: none"> <li>• Advertise BPL merchandise if it is available from BA.</li> <li>• Rob to ask Trevor Docking if a medallion would be sufficient recognition, rather than a cash prize, which is not budgeted. The budget is under review and will not be changed this year.</li> <li>• Rob to keep one style of each uniform and destroy the rest</li> <li>• Rob to make enquiries re any Henselite sponsorship opportunities - on par with other STAs.</li> <li>• These matters will be considered when a review of the budget is undertaken with no changes planned for this year.</li> </ul>

	<p>In addition Trevor Docking raised the matter of new uniforms for players so that everyone is dressed the same.</p> <ul style="list-style-type: none"> <li>• Rob prepared a draft half-yearly report to Communities Sport &amp; Recreation which was approved out-of-session.</li> </ul>	
<p>d) Board Member Portfolios</p>	<p>Disability – Gena submitted a written report prior to the meeting but was not present to address it. She queried funding for manager and coach of disability team for The Nationals.</p> <p>Officiating and Bowling Arm – Les submitted a written report prior to the meeting. Bowlslearn update from BA in progress. All training will be on Bowlslink, and STAs will need to arrange greens tests for areas which will require it.</p> <p>High performance – Mark noted that reports submitted by coaches and managers covers all recent events. Open trials will take place in mid to late July. Juniors will need to have an interim junior selector as Margaret has resigned and a decision is needed in a few weeks before a BTas EOI can be arranged and responded to. Agreed that Ricky Maughan be appointed as a temporary selector until permanent person can be appointed</p> <p>Junior Development – Jane is new to position. Draft ToR need to go to JDC for ratification before signing by Board. Jane plans to have JDC convene in next few weeks. Schools’ gala day</p>	<p>Rob to advise Gena that there will be a general review, with no changes planned for this year. The review will include a review of equity between teams.</p>

	<p>discussed with after school comp, in North, discussed</p> <p>Change and Diversity – Anne discussed Roll back the Clock Program. Difficult to get support for program at local level in some areas, particularly based on past experiences.</p>	
e) National Governance Framework	There has not been a meeting for some time, but Graham expects more direction from BA shortly.	
<b>8) General Business</b>		
<p>a) Board Member Roles and Responsibilities</p> <p>b) Board Vacancies</p> <p>c) Closure of TPT Bank Account.</p> <p>d) Formation of BPL Committee</p>	<p>Board Members will have same portfolios as last year with Jane taking on Junior Development.</p> <p>Need a female board member with Communication skills</p> <p>If we can secure a female board member Mark can be formally appointed to the Board, rather than attend as an observer</p> <p>David moved that the President, Treasurer and/or CEO sign paperwork to close the account and the \$630 balance be moved to a working account, seconded Les, carried.</p> <p>Graham is very keen to see a BPL Committee formed and he presented a paper. Graham is keen to be on the Committee. Graham moved</p>	Board Members to identify potential female Board Members.



<p>e) BTAS Hall of Fame</p> <p>f) Any other general business</p>	<p>that the Board accept the recommendations in the paper, seconded Jane, carried</p> <p>For discussion at next Board meeting</p> <p>Special meeting to review Strategic and Operation Plans – 1 August, 1pm by Zoom</p>	
<p><b>9)</b> Close and Date of Next Meeting – 1pm Monday 15 August 2022 via Zoom.</p>	<p>Meeting closed at 3.15pm.</p>	