



Special Board Meeting
Monday 1 August 2022 via Zoom commencing at 1.00pm.

Minutes

TOPIC	Discussion	Action
1) Welcome	Incoming President Bernard Knight welcomed everyone to the meeting and particularly welcomed our new Board Member, Phil Prouse, who is replacing President Graham Hay on the Board.	
2) Present	Bernard Knight (Chair), David Back, Anne Mullavey, Les Harrison, Phil Prouse, Gena Short, Rob McGuire, (CEO - Observer), Rob Soward (RBM Observer), Mark Strochnetter (Observer).	
3) Apologies	Jane Pickett.	
4) Declaration of Conflict of Interest	Nil	
5) Business		
(a) Appointment of replacement Director	BNW has nominated Phil Prouse to fill the casual vacancy on the Board following the resignation of Graham Hay at the last Board meeting. The Board approved the appointment of Phil Prouse out-of-session to fill the casual vacancy.	CEO to arrange induction in due course.

	<p>President Bernard Knight advised that he had allocated Phil Prouse with the portfolios of BTAS Match Committee and BTAS Bowls Premier League (BPL) Committee.</p>	
<p>(b) BTAS Strategic Plan</p>	<p>The CEO circulated a draft Strategic Plan to the Board prior to the meeting. The CEO talked through the draft Strategic Plan and Board Members discussed many aspects of it.</p> <p>It was noted that:</p> <ul style="list-style-type: none"> • BA has changed the dates of the Strategic Plan period from 2022-24 to 2022-25. • The final BA Strategic Plan released on 28 July 2022 has reduced the number of Success Indicators and the CEO made similar changes to the BTAS Strategic Plan. <p>David Back spoke of the need to add a new section to the draft Strategic Plan “Managing Ourselves” which needs to address governance, financial management and human resource issues. David undertook to work with the CEO on development of this section.</p> <p>It was agreed that:</p> <ul style="list-style-type: none"> • The BTAS Strategic Plan would cover the period 2022-25. • A number of changes as discussed at the meeting are to be made to the Strategic Plan. 	<p>David Back and CEO to develop new section.</p> <p>CEO to make changes as discussed.</p>

	<ul style="list-style-type: none"> • A new “Managing Ourselves” section will be added to the Strategic Plan. • A new draft version of the Strategic Plan – removing all the BA comparisons and the old BTAS information - will be prepared ASAP incorporating all the changes agreed upon at the meeting and will be circulated to Board members. • The new draft version of the Strategic Plan will be considered again at the next Board meeting and hopefully adopted. 	<p>CEO to add new section to Strategic Plan.</p> <p>CEO to circulate new draft Strategic Plan to Board ASAP.</p> <p>Board to consider new draft Strategic Plan at next Board meeting.</p>
(c) BTAS Operational Plan	Once the Strategic Plan has been approved at the next Board meeting, the CEO will commence work on the Operational Plan. It was agreed that a Special Board Meeting will be held to consider the draft Operational Plan when it is ready.	CEO to prepare draft Operational Plan.
(d) Strategic Planning Portfolio	President Bernard Knight advised that he has created a new Strategic Planning Portfolio which will result in a Board Member constantly monitoring the Strategic and Operational Plans ensuring that they are dynamic documents that are reviewed regularly so that proposed actions are undertaken as proposed. Anne Mullavey has been appointed to that portfolio.	
6) Close and Date of Next Meeting	<p>Meeting closed at 1.52 pm.</p> <p>Next meeting 15 August 2022 at 1pm via Zoom.</p>	