



**Board Meeting
Monday 15 July 2022 at 1pm via Zoom**

MINUTES

TOPIC	DISCUSSION	ACTION
1) Welcome	The President welcomed everyone to the meeting. Bernard noted that we have received notice of Les Harrison's resignation from the Board and thanked him for his five years on the Board.	
2) Present	Bernard Knight – President, David Back, Anne Mullavey, Jane Pickett, Phil Prouse, Gena Short, Rob Soward – Observer (from 1.12pm), Mark Strochnetter – Observer, Rob McGuire – CEO Observer.	
3) Apologies	Nil.	
4) Declaration of Conflict of Interest	Gena Short advised a conflict of interest re appointment of the Team Manager for the Disability State team. The President asked Gena to leave the meeting whilst this matter is being discussed.	
5) Minutes of Previous Meeting: a) Confirmation of Minutes 11 July 2022 and 1 August 2022.	Moved: Anne Mullavey Seconded: David Back "that the minutes of both meetings be accepted as a true and accurate record". Carried	

<p>b) Matters Arising - Action Item List:</p> <ul style="list-style-type: none"> • BTAS new Strategic Plan and Operational Plan. • Expressions of Interest – BTAS Match Committee. • Player Expenses Policy • Cost of “hold” on Indoor Centres for future State Championships. • Budget 2023-24. • Hosting The Nationals in Tasmania. • Uniforms for Coaches and Selectors. 	<p>Phil Prouse noted several minor wording changes which were agreed upon.</p> <p>Moved: David Back Seconded: Phil Prouse “that the Strategic Plan for 2022-25 be approved”. Carried</p> <p>The CEO will now prepare a formatted version of the Strategic Plan and start work on the Operational Plan with the assistance of Directors.</p> <p>No nominations have been received from BN or BTS. It has already been agreed to refer this matter to the next RCC meeting.</p> <p>Further investigation needed by Treasurer and CEO.</p> <p>Mixed responses have been received from Burnie, Devonport Country Club, Howrah and Kings Meadows. No response has been received from Kingborough. It was agreed to refer this correspondence to the BTAS Match Committee.</p> <p>Treasurer and CEO to review and report back to the Board before the end of 2022.</p> <p>Bowls Australia submitted a formal proposal to Events Tasmania in July 2022 regarding hosting of The Nationals in Tasmania in 2024 and 2025. No feedback has yet been received from Events Tasmania.</p> <p>CEO still waiting for some Selectors to provide sizes required. Uniforms to be ordered by early September 2022.</p>	<p>CEO to amend Strategic Plan.</p> <p>CEO to prepare a formatted version of Strategic Plan.</p> <p>CEO to prepare Operational Plan</p> <p>CEO to list on agenda for next RCC meeting.</p> <p>Treasurer and CEO to pursue – for further discussion at next meeting.</p> <p>CEO to refer to BTAS Match Committee.</p> <p>Treasurer and CEO.</p> <p>CEO to order uniforms.</p>
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<ul style="list-style-type: none"> • The Nationals and COVID-19. • Review process for appointment of Elected Directors – currently require clubs to vote – change would require change to Constitution. • Expression of Interest – Senior Men’s Selector North West and Junior Selector South. • Test Series – Queensland and ACT. • Identification of potential appointed female Board Member. • BPL Merchandise. 	<p>CEO has approached BCiB to determine the availability and cost of appropriate travel insurance to cover BTAS in the event of this occurring. BCiB is waiting for quotes from insurance companies.</p> <p>Agreed to put on agenda for next RCC meeting.</p> <p>Resolved to appoint Jason Morrisby as Senior Men’s Selector North West.</p> <p>As no expressions of interest were received for the Junior Selector South, it was agreed to leave this vacant until October 2022 when a number of positions will become vacant.</p> <p>Test Series versus Queensland locked in immediately prior to The Nationals in 2023 and every two years thereafter.</p> <p>ACT unable to play a Test Series immediately prior to The Nationals in 2022 but want to explore for the future.</p> <p>CEO outlined two potential appointed female members – one with officiating and bowling arm experience and the other with media experience. It was agreed to approach both to determine their interest in joining the Board.</p> <p>To date there has been little interest with just six items of merchandise ordered by three people.</p>	<p>President, Treasurer and CEO to determine the BTAS position and report back to the Board.</p> <p>CEO to put on RCC agenda.</p> <p>President to prepare supporting information paper to send out with agenda.</p> <p>CEO to contact Jason Morrisby.</p> <p>CEO to advertise vacancies in October 2022.</p> <p>CEO to contact Bowls ACT later in 2022.</p> <p>President to approach both females.</p> <p>CEO to order.</p>
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<ul style="list-style-type: none"> • Cash payments for Victoria Tests “Players of the Series”. • Henselite Sponsorship • Junior Development Committee • Bowls Premier League (BPL) Committee Terms of Reference and appointment of Committee. • Induction of new Board member 	<p>Chairman of Selectors Trevor Docking is convinced that cash payments have been made in the past. CEO to check with Rebecca Van Asch.</p> <p>CEO reported on various sponsorships other STA’s have with Henselite – all involving sponsorship of State Championships and all involving live streaming.</p> <p>Resolved to approve the Junior Development Committee Terms of Reference.</p> <p>Resolved to approve the Bowls Premier League Committee Terms of Reference.</p> <p>It was further resolved that Graham Hay be appointed as the “independent person with appropriate knowledge and skill set” on the Committee.</p> <p>It was agreed that the team for BPL#16 will remain unchanged, and that sponsors, uniforms and merchandise will remain as is.</p> <p>It was also agreed that any players on the Committee should not be involved in the selection of the BPL team.</p> <p>President and CEO are to induct Phil Prouse when they travel to Burnie on 18 September 2022 for BPL Cup State Grand Final.</p>	<p>CEO to contact Rebecca Van Asch.</p> <p>CEO to meet with Henselite.</p> <p>CEO to approach all Committee members to seek their agreement to be on Committee.</p> <p>CEO to advise players and BA.</p> <p>President and CEO.</p>
<p>6) Inwards / Outwards Correspondence</p>	<p>CEO circulated a correspondence report prior to the meeting. Moved: Anne Mullavey Seconded: Jane Pickett “that the inwards correspondence be received, and the outwards endorsed”. Carried</p> <p>Highlighted items were discussed as follows:</p>	

	<ul style="list-style-type: none"> • Australian Blind Bowlers Association – Offer BTAS assistance for ABBA to investigate possibility of setting up a state-based association in Tasmania. • Tasmanian Institute of Sport Sporting Hall of Fame Nominations – Are there any Tasmanian lawn bowlers currently in the Hall of Fame? • Candice Ayton resignation as Junior Selector North – Accepted with regret. • Ricky and Nicole Maughan resignations as State Junior Coach and Assistant Manager – Accepted with regret. The Board noted their efforts in the lead up to and during the recent Victorian Test Series were appreciated. • Gena Short seeking dispensation from Selection Policy guidelines which prohibit her from being appointed as Team Manager for the Disability State team – Agreed to grant dispensation as requested. (Gena left the meeting whilst this matter was being discussed.) • Moore Confidence Consulting proposal to assist BTAS address its current issues – Agreed to decline proposal due to lack of funds. • Sam Springer – Request to borrow live streaming equipment for Launceston International and invitation to Board members to be his guest at “Day on the Deck” – Agreed to lend the live streaming equipment on condition that it be returned in the same condition as it was received. It was further agreed to send the invitation out to Board members. 	<p>CEO to contact Greg Kennedy, President of ABBA.</p> <p>CEO to research.</p> <p>CEO to write to Candice. Vacancy to be advertised in October 2022.</p> <p>CEO to write to Maughan’s. Vacancy for State Coach to be advertised in October 2022.</p> <p>CEO to write to Gena.</p> <p>CEO to write to Moore Confidence Consulting.</p> <p>CEO to write to Sam Springer.</p> <p>CEO to send invitation to Board members.</p>
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	<ul style="list-style-type: none"> • Les Harrison resignation from Board – Accepted with regret. • Bowls North unable to nominate a representative on the BTAS Match Committee – Agreed to discuss this at next RCC meeting. • Bowls North querying when umpire course will next be held in the North – Refer CEO report. 	<p>CEO to write to Les. CEO to write to BN asking them to nominate replacement for Les.</p> <p>CEO to list on agenda for next RCC meeting.</p>
7) Reports		
a) President	Bernard Knight circulated his President’s Report prior to the meeting.	
b) Treasurer including BA Affiliation Fee Review Panel report.	<p>David Back circulated his Financial Report prior to the meeting.</p> <p>Moved: David Back Seconded: Gena Short “that the report and payments therein be ratified.” Carried</p> <p>David noted that the BA Affiliation Fee Review Panel has not met for a long time.</p>	
c) CEO	<p>Rob McGuire circulated his CEO report prior to the meeting. Highlighted items were discussed as follows:</p> <ul style="list-style-type: none"> • Appointment of State Junior Coach and Assistant Manager – Moved: Jane Pickett Seconded Phil Prouse “that the Board ratify the appointment of Chris Dudman as State Junior Coach and Sophie Fletcher as State Junior Assistant Manager for The Nationals’. Carried 	

	<ul style="list-style-type: none"> • Meals for Juniors at The Nationals – In the past, BTAS has provided monies to the Team Managers to purchase provisions for breakfast at their place of accommodation, lunch is provided at the Championships and is paid for by BTAS and players were expected to pay for their own dinners. It was agreed that this practice would continue in 2022, however, it should be reviewed by the Treasurer and CEO as part of their discussions relating to the budget for 2023-24 and beyond. • Governance and Board Members – It was agreed that CEO would investigate suitable online courses for Board Members including those at Australian Sports Commission. Can we advise Community Sport & Recreation (CSR) of current accreditations? • Participation Numbers for CSR – It was agreed that we cannot rely on BA numbers. It was further agreed to contact all Clubs in Tasmania to try and obtain participation numbers for 2021-22. Rob Soward undertook to support BTAS in this matter. • Training Courses in the North – It was agreed that CEO should approach Les Harrison to see if still wants to become a Presenter & Assessor in the North. It was further agreed that CEO contact BA to organise accreditation of the Presenter & Assessors in the North ASAP. If necessary, it was agreed to pay to send the Presenters & Assessors to Melbourne to be accredited. It was also agreed that Noelene Purton be approached to see if she will run some courses in the North in the coming months until other Presenters & Assessors become accredited. 	<p>CEO to contact Junior Team Manager.</p> <p>Treasurer and CEO to review as part of budget 2023-24.</p> <p>CEO to research.</p> <p>CEO to write to clubs. RBM offered to assist.</p> <p>CEO to contact Les Harrison.</p> <p>CEO to contact Michael Beaumont at BA.</p> <p>CEO to contact Noelene Purton.</p>
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<p>d) Board Member Portfolios</p>	<p><u>Officiating and Bowling Arm</u> – No report received.</p> <p><u>Diversity & Change and Strategic Planning</u> – Anne Mullavey – Nothing to report.</p> <p><u>Junior Development</u> - Jane Pickett – A meeting of the Junior Development Committee was held on 8 August 2022. She thanked the CEO and the Committee for helping her get through the meeting when she had internet difficulties.</p> <p><u>Bowls Premier League and Match Committees</u> – Phil Prouse – Nothing to report.</p> <p><u>Disability</u> – Gena Short advised that Sheila Corcoran, the head classifier for International Bowls for the Disabled, has advised of changes to co-ordination tests for disabled bowlers. Gena undertook to provide a copy of the information to the CEO for circulation to the Board.</p> <p><u>High Performance</u> – Mark Strochnetter – Commented on the positive performance of the Tasmanian teams at the Victorian Test Series. Mark was going to offer his services as the State Junior Coach, but it is no longer needed.</p>	<p>Gena Short to provide copy to CEO. CEO to circulate to Board.</p>
<p>8) General Business</p>		
<p>a) BTAS Hall of Fame</p>	<p>Jane Pickett advised that comments had been made on Facebook on the establishment of a BTAS Hall of Fame. Has any thought gone into it by the Board? Also refer Correspondence regarding Tasmanian Institute of Sport’s Sporting Hall of Fame.</p>	

<p>b) RCC Meeting</p> <p>c) Meeting with Bowls North Board.</p> <p>d) Other General Business</p>	<p>It was agreed that the next RCC meeting will be held at the Longford Bowls Club (subject to availability and agreement from Longford) at 10.30am Monday 19 September 2022.</p> <p>It was further agreed that the RCC meeting would be followed by lunch at 12 noon, and then a meeting be held with the Bowls North Board at 12.30pm.</p> <p>Nil.</p>	<p>Mark Strochnetter undertook to contact Longford. CEO to send out notice of meeting. CEO to ask if there are any dietary requirements when he sends out notice of meetings.</p> <p>CEO to invite Bowls North to the lunch and post-lunch meeting.</p>
<p>9) Close and Date of Next Meeting</p>	<p>Meeting closed at 3.00pm.</p> <p>The next Board meeting will be held at the Longford Bowls Club on Monday 19 September 2022 commencing at 1.30pm and finishing no later than 4.00pm.</p>	