



**Board Meeting
Monday 18 October 2021 at 1pm via Zoom**

Minutes

Item	Discussion	Action
1) Welcome	The President welcomed Rob Soward, RBM, to the meeting, as an observer.	
2) Present	Sue Ross, Anne Mullavey, Bernard Knight, David Black, Les Harrison, Gina Short, Graham Hay, Rob McGuire (CEO Observer), Rob Soward (RBM Observer), Mark Strochnetter (Observer)	
3) Apologies	Nil	
4) Declaration of Conflict of Interest	Nil	
5) Minutes of Previous Meeting	Nil	
a) Confirmation of Minutes 28 September 2021	David moved that the minutes of the previous meeting on 28 September be accepted as a true and accurate record, seconded Bernard, carried.	

	It was noted that dates (as noted in minutes) need to be confirmed for the Tas – Vic competition. It has been budgeted for may not fall in this financial year.	Rob to confirm dates
b) Matters Arising - Action Item List		
<ul style="list-style-type: none"> • BTAS Office 	Rob noted this in his report. The PO Box has been changed to Sandy Bay; phone, fax and in internet account cancelled at Invermay; decision from Rugby Union Tasmania expected shortly re office at Sport and Recreation House at Rugby Park	
<ul style="list-style-type: none"> • BPL Merchandise 	Rob has noted this in his report.	
<ul style="list-style-type: none"> • Contacts for Anne re Change & Diversity Portfolio 	Completed - refer to submitted report	
<ul style="list-style-type: none"> • Working with Vulnerable People Register / Clubs 	Thanks to Rob for circulating requirements to clubs. Rob Soward will reinforce message when he visits clubs. Graham reminded board that it is a 'must have' 'for good governance for all clubs. Clarification required regarding umpires.	Rob to follow up re umpires requiring WWVP registration
<ul style="list-style-type: none"> • Draft Constitution for Clubs 	In progress – Rob hope to complete this month	
<ul style="list-style-type: none"> • Letters for Bunnings 	Completed	
<ul style="list-style-type: none"> • COVID-19 Vaccination Position 	Vaccination email sent to all clubs. Bowls Tas not able to mandate that vaccination is compulsory. Graham reported that he feels we will be eventually forced into a position on this matter	<ul style="list-style-type: none"> • Rob to get clear advice from Sport and Rec

		<ul style="list-style-type: none"> • Add to agenda for next board meeting
<ul style="list-style-type: none"> • BTAS Delegates to BA AGM 	Completed	
<ul style="list-style-type: none"> • National Governance Framework – add to Board and RCC meeting agendas. 	Review of the BA National Governance Framework is in progress, and we can expect more information in the next month or so. BA will not be finalising Framework until January	
<ul style="list-style-type: none"> • Review of BA Strategic Plan to highlight differences from BTAS Strategic Plan 	Need a ½ day planning session – see below	
<ul style="list-style-type: none"> • BTAS Strategic Plan half-day meeting Zoom 	<p>Future planning: January 2022</p> <ul style="list-style-type: none"> • RCC – January 17,, North-west, venue to be decided but probably Penguin or Ulverstone <p>Board meetings</p> <ul style="list-style-type: none"> • Monday 15 November, zoom • Tuesday 14 December – face to face, Launceston • Monday January 17 and Tuesday January 18 North West including half day meeting to discuss Strategic Plan. 	Rob – advise regions of date for RCC

<ul style="list-style-type: none"> • Bowls Environmental and Sustainability Action Team – as per email 9 September 2021 (Carried forward from last meeting). 	<p>No update provided to CEO</p>	
<ul style="list-style-type: none"> • Live streaming pennant game in each region. 	<p>First live streaming Friday 15 October was of a north-west game and was a success, providing an opportunity to showcase the sport. Rob reported that it was the most watched Facebook event for some time.</p> <p>Rob has contacted north and south regions for dates. North is likely to be Friday 26 November, between Kings Meadows and Longford (still to be confirmed). South to be decided at next BTS board meeting</p>	
<ul style="list-style-type: none"> • Review of Telstra Account. 	<p>David and Rob are now the authorised persons on the Telstra account. Phone, fax and internet have been cancelled out of Invermay office, and savings from this will appear from next month.</p>	
<ul style="list-style-type: none"> • Bowls Tasmania Benefits of Affiliation (Carried forward from last meeting). 	<p>Document requires editing, for Tasmanian context</p>	<p>Rob to edit as a draft for next meeting</p>
<ul style="list-style-type: none"> • Updated budget 2020-21. 	<p>Refer to Treasurer's report</p>	

<ul style="list-style-type: none"> • BN request to review affiliation fees in 2020-21 (BN to be advised that there will be no reduction). 	Completed	
6) Inwards / Outwards Correspondence	<p>Rob presented a report listing inward and outward correspondence and moved Bernard that it be accepted, seconded Sue, carried.</p> <p>The following was discussed:</p> <ul style="list-style-type: none"> • Regarding participation figures to Sport and Rec – Rob Soward is requesting a more accurate approach. The definition is very loose and caused an extreme measure of growth in the past year. It is important to have consistency and rigour for reporting. He feels numbers for major sports grants could be skewed if BA’s numbers are used. • Approval for BVic proposing test series, in Vic, for 1 and 3 July 2022, for Open Men and Women. • Several EOIs have been received for Bowls Northwest and North selectors – closes 29 October 2021 	<ul style="list-style-type: none"> • Rob Soward to work with clubs to improve accuracy when reporting attendance at events
7) Reports		
a) President	Graham presented a written report prior to the meeting.	

	<ul style="list-style-type: none"> • He thanked David and Rob for re-framing the budget. • He congratulated Mark and team, from Longford, for winning the BPL cup. The Board discussed the format – great fun, fast moving, and a good spectator sport, could be triples or 4s, with ability to rotate players, using a power play end. • Graham would like to see an increase in clubs who want to hold qualifying events, as the short quick format can appeal to onlookers, and may present an opportunity for clubs to fundraise. • It was agreed that this could be a good format for social/ barefoot bowls, with some modification to high performance game e.g., set the power play end, 5 ends x 2 sets, not necessarily the best team on paper wins, set the jack. It could be used for club championships as current system may be precluding entries 	<p>Anne to follow up (in Change and Diversity portfolio), Bernard to meet with Anne (help with ideas for communication)</p>
<p>b) Treasurer – refer to August report emailed separately</p>	<ul style="list-style-type: none"> • David’s report circulated prior to meeting. David moved that the Board adopt his report, seconded Gina, carried. • He noted that one BPL event is taking place this financial year, not next. Report amended to reflect this change. David moved that amended budget be accepted; seconded Les, carried. 	

	<ul style="list-style-type: none"> We are in a healthy position with \$217,000 expected from regions in November. 	
c) CEO	<p>Rob submitted a detailed report prior to meeting.</p> <ul style="list-style-type: none"> Rob clarified that if clubs use J Carroll club promotions for their sports cards, J Carroll will seek additional sponsorship. Discussion about medallions for state championships. Rob needs 6 to 8 weeks for ordering. Current situation is that there is no 2nd prize money awarded for Juniors, Disability or Bowling Arm competitions. This is awkward at presentations and not consistent across all competitions. Any additional money prize would need to come from entry fees. <ul style="list-style-type: none"> David moved the winners receive gold medallions plus money, and that the runners up receive money, seconded Gina, carried. Merchandise for Tridents Rob discussed an order for almost 300 items of Trident merchandise has already been placed. The Treasurer was unaware of this. General feeling was that we didn't want to compete with BA or online sale. BTas unable to accept credit cards and therefore sell merchandise, except through clubs 	<ul style="list-style-type: none"> Rob to explain to clubs Rob to order medallions ASAP. <p>Rob to follow up in following order:</p> <ol style="list-style-type: none"> Try to cancel order, through BA

	<ul style="list-style-type: none"> • Handbook – Rob expects to have this completed shortly 	<p>2. If not cancelled to ask if BA will accept responsibility for order, with an option of purchasing online through BTAs, as we manager entry fees</p> <p>3. Develop a business model to have some stock on hand for cash sales only</p>
d) Board Member Portfolios		
i) Officiating and Bowling Arm	<ul style="list-style-type: none"> • Officiating Les is frustrated with accreditation and reaccreditation, and difficulty organising greens test for 2 people from north, as Les is not able to get his P&A accreditation until John Roberts from NOAG can come to Tasmania to run a course. Les is unwilling to arrange for P&A's to travel to north to accredit only 2 people. We are unable to change the P&A situation but could advertise to clubs that they must provide umpires. A larger group will make P&A travel to north viable. • Bowling Arm 	<p>Les and Rob to write to BN, with a draft letter for clubs. Also promote on Facebook and website</p>

	<p>Terms of Reference for bowling arm committee have been amended and have been sent to Committee members for comment and will be tabled at next bord meeting.</p> <p>2021-22 will see a round robin competition on each region and 2 gala days.</p> <p>A coaching day is planned for 28 November in Campbelltown.</p> <p>Les stated that Bowling Arm status is on Bowslink and should be entered at club level, as with RSA accreditation</p>	<p>Rob to submit Terms of Reference to next meeting.</p>
ii) Change and Diversity	<p>Anne submitted a report prior to meeting.</p> <p>Anne has had a phone meeting with BA CEO - he is keen for a focus on increasing participation by women</p>	
iii) Junior development	<p>Bernard reported the junior development committee will be meeting by zoom at 7:30 pm on Monday evenings, to enable participation by working members. Next meeting is on 1 November.</p>	
iv) Disability	<p>Gina reported that the committee for Disability Bowls Tasmania needs to expand. EOI required.</p> <p>Penguin Classic – classification for people with intellectual disability introduced</p>	<p>Rob to follow up</p> <p>Graham to send details of new BA Director to Gina</p>
v) High Performance	<p>BPL Cup – covered earlier in minutes.</p>	

	Planning – will be arranging a meeting to get squad days organised	
vi) Sue Ross	No report Apologies for missing face to face meeting in Hobart	
e) National Governance Framework	Covered in Graham's report.	
8) General Business		
a) Arising from RCC meeting 28 September 2021:		
i) Future of Saturday Pennant State Pennant Finals.	Board decision to hold state pennant finals will stand	
ii) Promotion and Relegation Conditions – Recommendation that it should be left to regions to determine their positions on promotions and relegations.	Agreed	
iii) Statewide Conditions of Play for Local Pennant – Recommendation that it should be left to regions to	Agreed	

determine their positions in relation to local pennant		
iii)Bowls Link Competition Portal – Recommendation that Board consider using shared expertise across BTAS and the three regions with costs to be shared by all parties	Rob to further explore	Rob to discuss with Paul Hoddy
iv) State Selectors and SWC Involvement – Update Selection Policy to prohibit State Selectors playing in the SWC rounds	<ul style="list-style-type: none"> • Updated Selection Policy will be tabled at next Board meeting. • The directive from BTAs to include numbers of men under 25's and women under 35's is hard to comply with for some regions – can create problems with not promoting talent – Agreed to remove from COP. 	<p>Rob to update and table Selection Policy at next meeting.</p> <p>Rob to update COP and table at next meeting</p>
v) Bowlers of the Year 2020-21.	In progress – Rob is re-checking results	Rob to present at next meeting
b) Arising from Bowling Arm Tasmania Committee Meeting 29 September 2021:		

i) Confirmation that 2023 National Titles will be held at the Devonport Country Club	Confirmed	
ii) Do BAT Conditions of Play have to be approved by BTAS Board?	Les confirmed this in his report	
iii) Review of BAT Terms of Reference.	As per Les' report	Rob to present updated Terms of Reference to next meeting.
c) Silver (Runner-Up) Medallions for State Championships	Discussed in CEO report – refer to item 7c in minutes	
d) Any other General Business	Selectors for Disability Bowls Tasmania – confirmed that a selector doesn't have to be a bowler with a disability, but must be a member of an affiliated club	
9) Close and Date of Next Meeting (1pm on Monday 15 November 2021 via Zoom.	Meeting closed at 3.41pm. Les will be an apology for next meeting.	