



Board Meeting
Monday 16 May 2022 at Kings Meadows Bowls Club
After RCC meeting and lunch commencing at 2.15pm.

Minutes

TOPIC	Discussion	Action
1) Welcome	Incoming President Bernard Knight welcomed everyone to the meeting and thanked outgoing President Graham Hay for his work during his term of the Presidency, setting up good committee structure and governance. He welcomed Jane Pickett to the Board out-of-session.	
2) Present	Bernard Knight (Chair), Graham Hay, Les Harrison, Rob McGuire, (CEO - Observer), Rob Soward (RBM Observer), David Back, Anne Mullavey, Mark Strochnetter (Observer)	
3) Apologies	Jane Pickett and Gena Short	
4) Declaration of Conflict of Interest	Nil	
5) Minutes of Previous Meeting		
Confirmation of Minutes 26 April 2022.	Minutes of previous meeting distributed and taken as read, Moved Graham, Seconded David, Carried	
b) Matters Arising - Action Item List		
<ul style="list-style-type: none">Draft Constitution for Clubs.	Rob reported that there are a few issues still outstanding, but that a number of clubs and Bowls North have a copy of the draft	Rob

<ul style="list-style-type: none"> BTAS new Strategic Plan. 	Rob hopes to have this finished by the end of June, with an updated Operational Plan	Rob
<ul style="list-style-type: none"> Expressions of Interest – Junior Coach, BTAS Match Committee and Junior Chaperone. 	<p>Junior Coach – one response received from Paul Bricknell, follow up from Rob regarding role resulted in withdrawal of EOI. 2 additional EOIs received after closing date. Ricky Maughan is preferred applicant.</p> <p>BTAS Match Committee – Brad Johns to be appointed and reminded that he shouldn't play in all competitions and match manage at the same time. Contact regions and ask them to nominate someone on Match Committee.</p> <p>Junior chaperone - 2 applicants, if Ricky becomes the Junior Coach Nicole Maughan would be a good choice for the Chaperone role.</p>	<p>Rob to follow up with Ricky re coaching certification, WWVP card and understanding of role and responsibilities.</p> <p>Rob – Discuss Brad Johns appointment with Brad</p> <p>Rob – contact regions</p> <p>Rob</p>
<ul style="list-style-type: none"> Player Expenses Policy 	Ongoing	Rob
<ul style="list-style-type: none"> Cost of “hold” on Indoor Centres for future State Championships. 	Ongoing, only one response received so far	Rob to remind clubs to respond
<ul style="list-style-type: none"> Budget 2022-23 	<p>David moved that we adopt the budget for this year, on the understanding that a plan for next year needs to be developed, seconded Les, carried.</p> <p>David thanked Rob for his efforts in reducing costs for this year.</p>	David / Rob to develop budget plan for the future by end of year.
<ul style="list-style-type: none"> Accommodation for Nationals 	<p>Juniors booked at Mermaid Beach, Disability group still to make decision (Rob in discussions with Gena) – they are self-funding, Open and seniors to be booked at Mantra at Sharks, Southport, at \$86 per head.</p>	Rob to confirm bookings and limit deposit at Mantra at Sharks to \$2k.
6) Inwards / Outwards Correspondence	<p>Correspondence report circulated prior to the meeting, Anne moved that the report be accepted, seconded Les, carried.</p> <p>There was discussion about the following:</p>	

	<ul style="list-style-type: none"> • Bowls Link review meeting October • Hosting Nationals – if Tasmania host, BA would pitch to Tas Government for funding assistance. The Board agreed on proviso of support from local and state government for a multi-year deal • Coachhire for the Vic test series • Rob has booked Virgin for the Vic test series. • 2 x EOIs for Disability Bowls Selector position and one x EOI for the Coach position received • 2 x EOIs for Bowling Arm Selector position received 	<p>Review who to attend later. Rob to advise BA.</p> <p>Waiting for second quote.</p> <p>Rob to forward to regions for endorsement and then committee for ratification Rob to forward to regions for endorsement and then committee for ratification</p>
7) Reports		
a) President	Bernard delivered a verbal report and noted the high standard of reporting of his predecessor.	
b) Treasurer including Budget 2022-23 and BA Affiliation Fee Review Panel report.	David's report was circulated prior to meeting. He moved that his report (as amended) be adopted, and payments ratified, seconded Les, carried. BA Affiliation Fee Review Panel has not met since last Board meeting.	
c) CEO	Rob's report was circulated prior to meeting. Regarding transport at Nationals – the Board agreed that players can transport team members in a minibus. It was discussed that players can arrange their own accommodation if they bring partners etc and will be reimbursed the amount BTAS has to pay for its organised accommodation . Rob would like all coaches and managers to be kitted out with new uniforms – supported by the board	Rob

d) Board Member Portfolios		
Officiating / Bowling Arm	Les's report was circulated prior to meeting.	
High Performance	Mark's report was circulated prior to meeting. Tridents clinic on Friday 13 May was very successful, with more attendees than expected. Graham to follow up re donations of BPL merchandise at BPL for issue to attendees. Next clinics to be arranged, either before BPL in November and February	Graham Hay Mark Strochnetter / Rob
RBM	Rob Soward outlined challenges in engaging with schools in Term 1 due to Covid which are now lifted. He is planning a Gala Day in Term 3, with a possible after school competition in Term 4. He has also contacted 3 councils and local clubs in the regions – looks promising for a future event. He noted that there is interest from veterans' group through Invictus. Les reminded Rob Soward that he is the President of the RSL Bowls and welcomed contact with the group.	
Juniors	Bernard noted that a Junior coach is needed.	
Change and Diversity	Anne's report circulated prior to meeting. The purpose of the video link was to demonstrate dealing with unconscious bias.	
Disability	Gena's report circulated prior to meeting.	
e) National Governance Framework	Nil – has not met since last Board meeting	
8) General Business		
a) Shouldn't Annual Report include reports from all Directors?	Bernard would like to see all directors contributing to the annual report - agreed. David proposed that the audited financial statements are distributed to the regions as soon as possible before the AGM – agreed.	Rob – note for next year. Rob – note for next year.

	Annual Report – shows President's Report as Chairman's Report – Agreed to change electronic copy.	Rob – change electronic copy of this year's report.
b) Review process for election of Elected Directors – having to go to Clubs to vote?	Discussion about a better way to do this – any change would require constitutional change.	Further discussion?
c) Review process for appointing coaches, selectors etc	When calling for expressions of interest it would be good to advise respondents that they need to address selection criteria and provide a CV.	Rob - Amend Selection Policy.
d) Any other general business	Nil	
9) Close and Date of Next Meeting	Meeting closed at 3.25pm. Next meeting to combine June and July meetings – 11 July, 1pm, by Zoom	