



Board Meeting
Monday 17 January 2022 immediately following the meeting with the Bowls North West Executive
Devonport Country Club

Minutes

Item	Discussion	Action
1) Welcome	The President welcomed everyone to the meeting.	
2) Present	Sue Ross, Anne Mullavey, David Back, Graham Hay, Les Harrison, Gena Short, Rob McGuire (CEO Observer), Rob Soward (RBM Observer),	
3) Apologies –	Mark Strochnetter and Bernard Knight	
4) Declaration of Conflict of Interest	Nil	
5) Minutes of Previous Meeting a) Confirmation of Minutes 14 December 2021 and 7 January 2022.	a)Sue moved that the minutes of the previous meeting on 14 December 2021 be accepted, seconded David, carried. David moved that the minutes of the special meeting on 7 January 2022 be accepted, seconded Sue, carried	

<p>b) Matters Arising - Action Item List</p> <ul style="list-style-type: none"> • Tas v Vic Junior Test Series 4 – 6 July 2022 – Confirmation of numbers = 5 girls and 7 boys. • BTAS Office. • Working with Vulnerable People Register. • Draft Constitution for Clubs. • Review of BA Strategic Plan to highlight differences from BTAS Strategic Plan (On hold until BA Strategic Plan is finalised). • Live streaming BTS pennant game. 	<p>b) Action item list</p> <ul style="list-style-type: none"> • Agreed by Victoria • Office move completed. Rob is still unpacking and will dispose duplicate archived items when task completed • Not yet completed • Sport and Rec have responded regarding the draft constitution • BA Plan due in May. Bowls Tas have declined offer of consultant to assist with BTas review • Plan to live stream southern game between Kingborough and Sandy Bay on a Friday night at 	<ul style="list-style-type: none"> • All board members – reminder to update email signatures with the correct address • Rob to complete register • Rob to update the template (for clubs and website)
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<ul style="list-style-type: none"> • EOI Disability Bowls Tasmania Committee. • Vacancy Southern Men's Senior Selector • Tasmanian Master Games • Ratification of amended Selection Policy 	<p>Kingborough Indoor has been cancelled as players do not want to play in masks</p> <ul style="list-style-type: none"> • Seven EOIs have been received • Two nominations received. Board recommended Peter Kirby, to fill remainder of Bill Butler's term • Rob has followed up with Sport and Rec who confirmed that nothing has yet been ratified and that no funding for the event has been allocated. The allocated date is also the first week of pennant. • Ratified by Board out of session 	<ul style="list-style-type: none"> • Rob to forward EOIs to Gena. • Gena's recommendations to be tabled at next board meeting for ratification • Rob to confirm with BTS then notify Peter, outlining terms of appointment • No action until further notification for state and local government Authorities
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<ul style="list-style-type: none"> • Ratification that BTAS will follow BA Member Protection Information Policy regarding change and diversity. • Letter re Juniors. • Expressions of Interest – Managers for State teams. • Query re disability classification of Kim Saunders. • Trident’s clinics in all three regions. • Zoom meeting of all coaches. 	<ul style="list-style-type: none"> • Ratified by Board out of session • The matter was discussed at the Junior SWC meeting and resolved. Unfortunately, the letter was sent in error, and now the coach has resigned. • It was agreed to circulate EOIs to selectors, as per policy. Appointments to be ratified by the board • Kim Saunders has been declassified 	<ul style="list-style-type: none"> • Rob to advertise. • Matter to be carried over to next meeting • Matter to be carried over to next meeting
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<ul style="list-style-type: none"> • RBM SWAT analysis to be sent to Board. • Ratification of State Events Conditions of Play • RBM new sharing arrangements. • Tours to BPL Games. • New BTAS policy re fully vaccinated – does this mean just two jabs, what about medical exemptions, what about Juniors who cannot have had their vaccinations yet? 	<ul style="list-style-type: none"> • Rob Soward forwarded document to Board prior to the meeting. Under ‘Opportunities’, he commented that live streaming is very important to attract new players to the game, and that the evolution of cricket is a good exemplar. • Ratified by Board out of session • New arrangement not yet formalised • Due to short time frame to 1st game and requirement for 20 – 30 people per tour, the Board agreed to defer plans until 2nd and 3rd games • Fully vaccinated means two injections; medical exemptions must be from a qualified GP; juniors (5 – 18 years) must be fully vaccinated by 30 June 2022 The Board agreed to review the Policy in June 2022. • Facebook posts discussed – derogatory statements should not be on Facebook. 	<ul style="list-style-type: none"> • Rob to prepare formal policy. • Rob to write letter to person concerned
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	<ul style="list-style-type: none"> • Graham’s draft ‘Open letter to clubs and members’ discussed. The Board agreed to the following: <ul style="list-style-type: none"> ○ Add dispensation for Juniors (as discussed above) ○ Add ‘exemptions by certified medical practitioners only’ ○ Remove reference to state and government recommendations ○ Add ‘for all bowlers’ to 2nd last paragraph 	<ul style="list-style-type: none"> • Rob to rewrite and send to Ian Fullagar (legal BA) for comment prior to emailing to regions and clubs, and adding to website
<p>6) Inwards / Outwards Correspondence</p>	<p>Rob emailed a correspondence report prior to the meeting. Les moved that the correspondence report be accepted, seconded Gena, carried</p> <p>The Board discussed the following:</p> <ul style="list-style-type: none"> • Although BA have offered to subsidise the cost of the consultant to assist with strategic planning framework, the Board agreed that our original decision to do this work ourselves stands. • Regarding vacant BN Open Women’s selector position following resignation of Andrew Appleyard, which was accepted with regret, and BNs recommendation that Maxine Viney be appointed, the Board noted that an EOI has not yet been called. 	<ul style="list-style-type: none"> • Rob to discuss matter with BA CEO and Ian Fullagar to get background history • Rob to call for EOIs for vacancy

	<ul style="list-style-type: none"> • The Board agreed to accept Brad Johns offer of support for Gala Week in Hobart in March 2022 • The Board delighted to accept Rosie Geeves sponsorship offer. The money could be used for the winners to attend national mixed pairs. Our competition will be renamed to 'The Sue Geeves Tasmanian Open Mixed Pairs.' 	<ul style="list-style-type: none"> • Rob to follow up with Brad • Rob to confirm details and communicate the Board's decision with Rosie
<p>7) Reports</p> <p>a) President</p> <p>b) Treasurer including BA Affiliation Fee Review Panel report.</p> <p>c) CEO</p>	<p>a) Graham submitted a written report prior to meeting. He again thanked Rob for managing Gala Week in Burnie, with support from Tracy Little and David Gewin. He discussed value of a statewide match committee, to run events, and using Warren Groves</p> <p>b) David submitted a Treasurers report prior to meeting. He recommended that the board adopt the report and ratify payments shown therein, seconded Les, carried</p> <p>c) Rob submitted a written report prior to meeting.</p>	<ul style="list-style-type: none"> • Rob and David to discuss reimbursement for Warren if he can assist. • Rob to distribute EOI re state match committee

<p>d) Board Member Portfolios</p>	<p>Regarding payment for Trident's merchandise - preferred option is to pay to BTAs account, 2nd choice is to set up through Bowlslink, which Rob can do. Gena spoke about a 3rd possible option – using a 'square reader'.</p> <p>Live streaming - training and operator issues evident at Gala Week.</p> <p>Seniors week – mid Feb in North. This conflicts with CEO meeting in Moama, and Rob Soward and Graham Hay will also be away on bowls business. Warren Groves has offered to assist, even though he will be playing. Sue offered to support Warren</p> <p>d) Disability - Gena submitted a written report prior to meeting.</p> <p>Officiating and Bowling Arm - Les submitted a written report prior to meeting.</p>	<ul style="list-style-type: none"> • Gena to send details of square reader to Rob • Rob to get quote from Alan Eadie to run a training day for Rob M and Rob Soward • Rob to discuss details with Warren
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<p>e) National Governance Framework</p>	<p>Change and Diversity - Anne submitted a written report prior to meeting.</p> <p>Junior Development - Bernard submitted a written report prior to meeting. Discussion about use of sponsorship money to be carried over to next meeting. The Board agreed that the team manager will be one of the selectors.</p> <p>High performance - Mark submitted a written report prior to meeting.</p> <p>e) National Governance Framework – next meeting in 2 weeks</p>	
<p>8) General Business</p>		
<p>a) Change of address Registered Office.</p> <p>b) Payment for use of DCC for hosting Gala Week.</p>	<ul style="list-style-type: none"> • Moved David Seconded Sue that the BTAS registered office be changed to 1 Selfs Point Road Cornelian Bay. Carried. • There is no precedent for paying for use of venues for Gala Week 	<ul style="list-style-type: none"> • Rob to arrange. • Rob to write to Devonport Country Club that BTAs do not pay for events, but will reimburse for state training

<p>c) Any other General Business</p>	<ul style="list-style-type: none"> • Due to mask wearing requirement, future meetings to be by zoom if possible • Duration of play for disability championships – Gena confirmed that singles are 21 up, or 2 ½ hours, with no time limit for finals, and pairs (3 bowls) are 15 ends, or 2 ½ hours, with no time limit for finals. There is a 30-minute break between games. • Bowls North advised at the RCC meeting that it had suffered a 10% loss of membership this season and asked for financial assistance from the Board. David advised that when the new model came in it was agreed that if any of the region’s numbers falling below 15% (for example if COVID-19 closed a Region’s clubs) the agreement would need to be renegotiated. It was agreed tr\o take no further action. 	<p>Rob to advise BN</p>
<p>9) Close and Date of Next Meeting –</p>	<p>Meeting closed at 4.05pmNext meeting - 1pm Monday 28 February 2022 via Zoom (CEO at BA meetings in Moama from 20 - 23 February 2022).</p>	