



**Board Meeting**  
**Tuesday 14 December 2021 commencing at 1pm**  
**Longford Bowls Club**

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## Minutes

Topic	Discussion	Action
1) Welcome	The President welcomed everyone to the meeting.	
2) Present	Sue Ross, Anne Mullavey, Bernard Knight, David Back, Graham Hay, Les Harrison, Gena Short, Rob McGuire (CEO Observer), Rob Soward (RBM Observer), Mark Strochnetter (Observer)	
3) Apologies –	Nil	
4) Declaration of Conflict of Interest	Nil	
5) Minutes of Previous Meeting a) Confirmation of Minutes 15 November 2021 b) Matters Arising - Action Item List	David moved that the minutes of the previous meeting be accepted, seconded Bernard, carried <ul style="list-style-type: none"><li>Dates confirmed as 4, 5 and 6 July at Sunbury.</li></ul> Discussion about number of girls and boys per	Rob to enquire if numbers could be uneven (5 girls, 7 boys), if

<ul style="list-style-type: none"> <li>• Tas v Vic Junior Test Series – Confirmation of dates for 2022.</li>   <li>• BTAS Office.</li>   <li>• Working with Vulnerable People Register / Clubs and clarification regarding umpires.</li> <li>• Draft Constitution for Clubs.</li>   <li>• Review of BA Strategic Plan to highlight differences from BTAS Strategic Plan.</li> <li>• Live streaming pennant game in each region.</li>   <li>• Vacancies for Selector and Coach Positions.</li> </ul>	<p>side. It was noted that there is good high school participation in north and north-west</p> <ul style="list-style-type: none"> <li>• Contract signed and office relocation in progress – it is difficult to find removalists at this time of year, so it is likely to be week of 10 Jan.</li> <li>• All clubs have been advised of requirement.</li>   <li>• Sport and Rec have notified Rob of major changes, revised draft will be presented at next meeting.</li> <li>• For follow up in the new year</li>   <li>• Graham reported nearly 12,000 views for north and north-west games. Looking for sponsors for future live streaming events.</li> <li>• All vacancies have been ratified, and appointments posted on website and Facebook</li> </ul>	<p>not possible the consensus was 5 a side.</p> <p>Rob to table at next meeting</p>
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<ul style="list-style-type: none"> <li>• EOI Disability Bowls Tasmania Committee.</li> <li>• Sharing of Bowls Link expertise across regions.</li> <li>• Vacant Selector and Coach Positions</li> <li>• New agreement with ACEIT.</li> <li>• Venues for BTAS events in Southern Tasmania 2022.</li> </ul>	<ul style="list-style-type: none"> <li>• There have been 2 responses to the EOI. A disability bowler has been selected in trials for Commonwealth Games</li> <li>• Paul Hoddy prepared to provide expertise – would expect similar remuneration as provided by BTS</li> <li>• The Board supported the suggestion to interview candidates for positions, as it is an opportunity to outline duties and expectations</li> <li>• A signed 3 year agreement is in place</li> <li>• Venues noted in CEO report. There are limited clubs with 2 grass greens</li> </ul>	<p>Graham to follow up with Bowls Australia. Rob - List on agenda for next RCC meeting.</p> <p>Rob to advise BTS of venues chosen.</p>
<p><b>6) Inwards / Outwards Correspondence</b></p>	<p>Rob emailed a correspondence report prior to the meeting. Graham moved that the correspondence report be accepted, seconded Les, carried</p> <p>The Board discussed the following:</p> <ul style="list-style-type: none"> <li>• The travel subsidy for the Australian Championships and Champion of Champion has been increased to \$182.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Need to call for replacement for Bill Butler, who resigned as Southern Men's Over 60's state selector.</li> <li>• Longford - There is no problem with clubs holding carnivals at the same time as Bowls Tasmania events, and clubs can decide on prize money.</li> <li>• J Carroll Club Promotions have offered to provide \$2000 to juniors. The money could be used for uniforms, catering, event prize money, vouchers to purchase new equipment.</li> <li>• Invitation to Tasmanian Master Games – more information about event required. If Bowls Tas has to run event it will clash with our program and Thursday and Saturday pennant</li> <li>• Community Sport and Recreation – Advice that \$60,000 grant for 2022 has been approved.</li> </ul>	<p>Rob to call for expressions of interest.</p> <p>Rob to advise Longford.</p> <p>Rob, Bernard and David to review proposal, and follow up with J Carroll Club Promotions</p> <p>Rob to follow up with Sport and Rec, see if event is backed by NW Councils and report back to Board.</p>
<b>7) Reports</b>		
a) President	Graham submitted a written report prior to meeting, which he spoke to.	

He thanked Les for the letter to clubs about attitude to Bowling Arms – and noted that there have been no negative responses.

He updated the Board on the work of the National Governance Reform Working Group. The group is working on behalf of Bowls Australia, and now chaired by Pam Aldridge from Bowls NSW. Formation of a governance framework and cost recovery for services, that is in the best interests of bowls, considering that growth is in the informal side of the game, is complex. Bowls also needs to comply with governance frameworks designated by higher level funding bodies. In relation to Commonwealth Games participation in the future, Graham noted that lacrosse is played across 200 countries, and bowls 52 countries. It will be difficult for bowls to progress if we lose exposure through Commonwealth games. Radical constitutional change may be required. Graham intends to be transparent in his reporting to regions about the working group. This will not happen overnight – more like a 4 – 6-year period.

<p>b) Treasurer including BA Affiliation Fee Review Panel report.</p>	<p>David submitted a written report prior to meeting, which he spoke to. He moved that the Board adopt the report and payments therein, seconded Les, carried.</p> <p>David reported on the Affiliation Fee meeting. He will keep everyone informed.</p>	
<p>c) CEO</p>	<p>Rob submitted a written report prior to meeting. The following items were discussed:</p> <ul style="list-style-type: none"> <li>• In the Junior Conditions of Play there is no dispensation clause if regions cannot field stated number of girls. Options; <ul style="list-style-type: none"> <li>a- Reword the CoP to relax the rules</li> <li>b- Retain the CoP as they are with the addition of a dispensation clause, to be decided at state level</li> </ul> </li> </ul> <p>Option b preferred</p> <ul style="list-style-type: none"> <li>• Insurance – some of the Board’s portable equipment is not insured when it is out of the office. There was consensus that the Board self-</li> </ul>	<p>Rob to prepare draft changes to CoP and submit to Board.</p>

	<p>insure these items, and that clubs who borrow it are made aware that the equipment is expensive</p> <ul style="list-style-type: none"> <li>• EOIs for selectors and coaches all called in October this year, though the Selection Policy state it should be staggered. Selections for Bowling Arm and Disability are covered under their Terms of Reference</li> <li>• Accreditation – Rob is still catching up with this.</li> <li>• Handbook – has been updated twice, no feedback received from clubs. Latest copy is always on website</li> </ul>	<p>Rob to reword Selection Policy and get out of session ratification from the Board</p>
<p>d) Board Member Portfolios</p>	<p><b>Officiating and Bowling Arm</b></p> <p>Les circulated a written report prior to meeting. The Bowling Arm coaching day at Campbell Town was successful. Each region will now organise own coaching sessions. The association with Bowling Arm Tasmania is going well, with over 300 players. Les has only had one derogatory statement about the bowling arm letter; he will follow up personally. Some northern clubs still have no umpires.</p>	

	<p><b>Change and Diversity</b></p> <p>Anne submitted a written report prior to meeting. Bowls Australia Member Protection Information Policy and BTS Inclusive Policy to be circulated to board members. If everyone agrees we will adopt the BA Policy, and link it on our website</p> <p><b>Junior Development</b></p> <p>Bernard submitted a written report prior to meeting. Bernard noted that the Coaches and Selectors policy states that appointees should attend practices and coaching sessions. If they cannot attend training or SWC they should advise CEO. If a person is not fulfilling role they should not continue in position. This highlights the importance of outlining requirements of job when new applicants are appointed to positions. Regarding managers of interstate teams for 2022 - EOI to be circulated and appointments ratified by the board</p>	<p>Rob to send policies to Board.</p> <p>Graham, Bernard and Trevor Docking to follow up. Graham to draft letter.</p> <p>Rob – send out EOI for juniors and all representative sides (adding dates of competitions).</p>
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	<p><b>Disability</b></p> <p>Congratulations to David Minns – his classification has been changed on the data base.</p> <p>Ongoing issues with classification – Kim Saunders’ classification has been reviewed. She was classified when she entered and won the recent Australian Open event. Kim is still entered in the Penguin Classic but may not be able to compete</p> <p><b>High Performance</b></p> <p>Junior SWC 2 weeks ago was a successful day. Mark is still to get dates for Tridents clinics – proving to be difficult.</p> <p>One ambition is to have Trident players conduct clinics at clubs during winter.</p> <p>It would be good to get coaches and selectors together to plan and strategize. Training drills are available on websites</p> <p><b>RBM</b></p> <p>Rob Soward discussed his SWAT analysis presentation to BA last month.</p>	<p>Gena to follow up with Sheila</p> <p>Mark to try to organise a clinic in each region in the next 6 months</p> <p>Mark to follow up – to meet via Zoom if possible</p> <p>Rob to email presentation to Board</p>
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	<p>Strength – work of volunteers, need to listen to what consumers want. He feels clubs that are embracing opportunities are making money.</p> <p>Weakness – capacity and succession planning, in small towns economic changes can leave big gaps in community. Young people have more choices than ever.</p> <p>School competitions – important as it is difficult for kids to play pennant, and night sessions not always suitable. David mentioned that universities are an untapped resource for new players</p>	
e) National Governance Framework	Refer to 7a	
<b>8) General Business</b>		
a) Amendment to Conditions of Play – Extreme Weather Conditions (Need to provide flexibility, right to change venues or schedule, suspend play etc in event of extreme weather).	<p>Rob noted that there is no Bowls Tas weather rule. After discussion the Board agreed that Rob to add clause to CoP to allow for flexibility for controlling body to make adjustments as required, e.g. to number of ends, change of venue, suspend play</p>	Rob to change CoP and send to Board.

<p>b) Bowling Arm Tasmania Committee – Request that Triples and Fours Bowling Arm State Championships be added to March Gala Week.</p> <p>c) RBM Arrangements</p> <p>d) Matters arising from Junior Development Committee meeting 6 December 2021:</p> <ul style="list-style-type: none"> <li>• Amendment to SWC Conditions of Play to allow dispensation if regions are unable to field a minimum of two players of a particular gender.</li> <li>• In favour of sponsorship of juniors by J. Carroll Club Promotions.</li> <li>• How and when will managers for the Junior team for The Nationals be appointed?</li> </ul> <p>e) Any other General Business</p>	<p>Agreed – players will have to choose which events they enter in</p> <p>Approved by Board out-of-session.</p> <p>Refer to Item 7c</p> <p>Discussed in correspondence</p> <p>Refer to Item 7b, Junior Development</p> <p>Tridents and BPL – Graham wants to find a preferred supplier for a travel package for BPL games</p>	<p>Rob to order additional medals.</p> <p>Rob to follow up</p>
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	<p>Public officer – we need to appoint a Public Officer. David proposed that Rob McGuire be the Public Officer for Bowls Tasmania, for the purposes of the Australian Business Registry, seconded by Sue, carried.</p> <p>Les noted that there is a Bowling Australia regulation for bowling arms. Nobody is allowed to amend a bowling arm, without BA approval</p>	David to follow up
<p><b>9) Close and Date of Next Meeting –</b></p>	<p>Meeting closed at 4.25pm.</p> <p>Next meeting will be at approximately 2pm after a meeting with the RCC and Bowls North West Executive at 1pm at a venue to be determined on the North-West Coast (possibly Devonport Country Club) on Monday 17 January 2022.</p>	Rob to advise details