



Board Meeting
Monday 15 November 2021 at 1pm via Zoom

Minutes

Item	Discussion	Action
1) Welcome	Graham welcomed everyone to the meeting	
2) Present	Sue Ross, Anne Mullavey, Bernard Knight, David Back, Graham Hay, Rob McGuire (CEO Observer), Rob Soward (RBM Observer), Mark Strochnetter (Observer)	
3) Apologies	Les Harrison, Gina Short,	
4) Declaration of Conflict of Interest	Nil	
5) Minutes of Previous Meeting	Bernard moved that the minutes be accepted, seconded Sue,	
a) Confirmation of Minutes 18 October 2021	carried	
b) Matters Arising - Action Item List		
<ul style="list-style-type: none">BTAS Office	Issues, as detailed in Rob's CEO report, are still unresolved. Rob to contact both parties re monthly tenancy, until such time as the	Rob to follow up

	<p>legal situation is sorted. This will enable Bowls Tas to vacate the Invermay office. The Board agreed that Rob, Graham and David have authority to enter into an agreement if suitable premises are found before the next Board meeting. This includes renting a small storage unit in the interim. Sue offered to assist with packing up office if required</p>	
<ul style="list-style-type: none"> • BPL Merchandise 	<p>Board have been notified of completed action. The Board will purchase 36 tops, which will be saleable</p>	
<ul style="list-style-type: none"> • Working with Vulnerable People Register / Clubs 	<p>Three still outstanding but all are being progressed. - Position for clubs clarified in email from CEO</p>	
<ul style="list-style-type: none"> • Draft Constitution for Clubs 	<p>Draft template with Sport and Rec now. Rob anticipates he will table this at next Board meeting.</p>	
<ul style="list-style-type: none"> • COVID-19 Vaccination Position 	<p>Advice received from Sport and Rec – vaccinations are currently not generally mandated in Tasmania which still has a lot of ‘grey’ areas. Graham confirmed that incorporated bodies can mandate conditions, so long as mandates are reasonable</p>	
<ul style="list-style-type: none"> • Review of BA Strategic Plan to highlight differences from BTAS Strategic Plan 	<p>BA still formulating their plan, which won’t be finalised until May 22. Our planned half day meeting in January will need to be postponed until after BA Strategic Plan is completed. Consultant will not be required – we have expertise on our board to create our Strategic Plan, which will cascade down from BA’s Plan.</p>	

	It is important that Regions update their Strategic Plans as well, as will be required for grant funding opportunities.	
<ul style="list-style-type: none"> • Live streaming pennant game in each region. 	<ul style="list-style-type: none"> • BN – live streaming 19 and 26 November. • BA is using equipment this week at Rosny to live stream Commonwealth games trials. • BTS – live streaming early Feb 22, Sandy Bay versus Kingborough at Kingborough • BTNW – good feedback from live streaming event 	
<ul style="list-style-type: none"> • Bowls Tasmania Benefits of Affiliation 	Rob has updated document. He has used 19/20 figures as last 2 seasons impacted by Covid	
<ul style="list-style-type: none"> • Vacancies for Selector and Coach Positions 	No response for Women's position, 2 responses for Men	<ul style="list-style-type: none"> • Panel consisting of CEO, Mark Strochnetter and Bernard Knight) to report by next meeting. • Rob to readvertise Women's coaching and Bowls North Senior Men's Selector positions

		<ul style="list-style-type: none"> • Rob to contact BTN to ask if they support nominations • Rob to email BTS and BTNW re ratification of nominees
<ul style="list-style-type: none"> • Letter to Bowls North re Officiating. 	Rob has emailed Les's letter to all clubs, reminding clubs that It is important that clubs provide umpires.	
<ul style="list-style-type: none"> • EOI Disability Bowls Tasmania Committee. 	Terms of Reference updated and was approved prior to EOI distribution	Rob to forward EOIs
<ul style="list-style-type: none"> • Sharing of Bowls Link expertise across regions. 	<p>Waiting for a response from Paul Hoddy.</p> <p>Board noted that it is important to have more than one person trained to use Bowlslink in each club, preferably all match managers</p>	Rob
<ul style="list-style-type: none"> • Review of Selection Policy. 	<p>Main change is that selectors cannot play in state teams or regional teams playing in SWCs.</p> <p>Policy approved subject to adding Bowling Arm to section 3.8, and a missing word to section 8.1</p>	Rob
<ul style="list-style-type: none"> • Bowlers of the Year 2021. 	Rob has reviewed the spreadsheet.	

	<p>Joint winners for the Women (Rae Simpson and Kim Saunders), and a narrow win to the Male Bowler of the Year (Michael Sims). Rob will announce winners on Facebook, with presentation at Gala Week. The joint winners will share prize money, and each receive a medallion</p>	Rob
<ul style="list-style-type: none"> • Terms of Reference – Bowling Arm Tasmania 	<p>This was prepared and signed off by the Bowling Arm Committee, and was approved by the Board.</p>	
<ul style="list-style-type: none"> • Bowling Arm Tasmania Conditions of Play 	<p>This was prepared and signed off by the Bowling Arm Committee, and was ratified by the Board.</p>	
<p>6) Inwards / Outwards Correspondence</p>	<p>Rob emailed a correspondence report prior to the meeting. The Board discussed the following:</p> <ul style="list-style-type: none"> • BA contribution to Australian Championships and Champion of Champion events – is \$168 per player. David moved that Bowls Tasmania contribute \$200 per player (not per event) for these events, seconded Sue, carried. • CEO meeting is scheduled for Feb. It is a priority that Rob attends the CEO meeting. Most of the work for the Seniors event needs to be done prior to the event. Board members and regional boards will fill in gaps during the event • Child Safeguarding in Sport learning course – Bernard has completed the online course. It is an excellent resource. The 	

	<p>Integrity framework has excellent tools, and new selectors and coaches should be aware of the tools.</p> <ul style="list-style-type: none"> • 2021 Indoor Championships have been cancelled • WWVP card – required by coaches, selectors and club board officials, but not mandated for umpires at this stage by BA, though QLD have mandated it. Bernard moved that all umpires (operating in Tasmania) must have a current WWVP card, seconded Sue, carried. • BA Affiliation Fee Review Panel and Terms of Reference – David is on panel • ACEIT – Agreement 2016 expired, though they are still honouring the original agreement. Rob recommended resigning the agreement – all agreed • BTS – Venue nominations for hosting BTas championships and events. Thanks to BTS for this information – Rob to review venues and make recommendations for next Board meeting • Bowls North – Would prefer East Coast to play in Division 3 State Pennant Finals. Bernard moved that the Div 3 state pennant final is played as a 4-team round robin event, and that Div 6 is a play-off between BTS and BTN, seconded Anne, carried 	<p>Rob to communicate to regions/clubs</p> <p>Rob – ACEIT follow up</p> <p>Rob – venues</p> <p>Rob to let Regions know</p>
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	<ul style="list-style-type: none"> Regarding Rick Fonteyn offer to work as media advisor for Tasmania Tridents – we have no budget for this, and enough in-house expertise to manage ourselves 	
7) Reports		
a) President	<p>Graham submitted a written report prior to meeting, which he spoke to.</p> <p>Rob Soward noted that the regular meetings with Graham and Rob M will be beneficial. Rob is visiting southern clubs in early December (previous attempt to visit the south thwarted by Covid lockdown).</p> <p>With 4 southern clubs laying synthetic surfaces the possibility to have year-round school competitions should be explored. Rob noted that he has engaged with a Regional Sports Coordinator – a Department of Education employee (who also supports private schools)</p>	
b) Treasurer	<p>David submitted a written report prior to meeting, which he spoke to. He moved that the Board adopt the report and payments therein, seconded Bernard, carried</p> <p>David noted that an additional large sum is in the account since the report was submitted (from fees). We may need this year's surplus for next year's national championships.</p>	

	<p>'Sundry creditors' is unclaimed prize money from last year. It will be counted as a donation if it remains unclaimed next year.</p> <p>David was invited to join a BTS sub-committee to look at affiliation fees, as an advisor, along with the secretary and treasurer of BTS. BTS will adopt a scheme similar to BTAs, with a census date of 28 Feb 21 – this still has to be approved by the BTS Board.</p>	
c) CEO	<p>Rob submitted a written report prior to meeting, which he spoke to.</p> <p>A bid to Sport and Rec for \$60 000 has been submitted. He should hear about this in December. He is having a catch-up meeting with Sport and Rec this week</p>	
d) Board Member Portfolios	<p>Junior Development Committee (JDC)</p> <p>Bernard submitted a report prior to meeting. Rob S has joined the JDC – he noted that while clubs are keen to get juniors involved, they are not always willing to change and get engaged with the juniors.</p> <p>Bernard is keen to get selectors together in a face to face meeting.</p> <p>Change and Diversity</p> <p>Anne submitted a report prior to meeting.</p>	

	<p>Graham noted that BA have an Inclusion Policy – Anne to review, and to look at amalgamating BTS Policy with BTAs, in alignment with BA policy</p> <p>Disability</p> <p>Gena submitted a report prior to meeting. Graham noted that it is a milestone to have disability included in the Penguin Classic</p> <p>Officiating and Bowling Arm</p> <p>Les submitted a report prior to meeting. Bowling Arm coaching day is planned for Midlands Bowling Club on 28 November. Umpiring clothes are expensive to purchase – Rob to raise at next SCB for further discussion. BA should be encouraging umpires to purchase the clothes.</p>	<p>Anne to send link to BA Policy to Board And to review BA Inclusion Policy</p> <p>Rob</p>
e) National Governance Framework	<p>No report</p> <p>Graham will forward details as he receives it</p>	
8) General Business		
a) 2021 State Pennant Final Plaques.	<p>Agreed to use rectangular plaques rather than sliver platters. Rob noted that this could be a saving of \$3000 per annum</p>	Rob

<p>b) Draft Conditions of Play – State Wide Challenge.</p>	<p>The condition to have numbers of under 25s and under 35s removed. The Board discussed whether this should be a requirement for a regions 2nd side.</p> <p>Positions re inclusions is difficult to mandate if there aren't enough players to select.</p> <p>Regarding inconsistencies of terminology. Juniors (<18) and Seniors (60 and over) to be defined at top of document, and then referred to as Juniors and Seniors.</p> <p>Mark noted that he would prefer the state squad not to be named until after the first SWC</p> <p>Change to synthetic surface or indoor venues if bad weather predicted – as it is much easier than postponing an event there was consensus to include this in the CoP.</p> <p>CoP approved subject to above changes.</p>	
<p>c) Draft Conditions of Play – State Events.</p>	<p>Update Executive Officer to CEO</p> <p>CoP approved subject to above change.</p>	<p>Rob</p>

d) State Pennant Finals – East Coast.	See above	
e) Any other General Business	<ul style="list-style-type: none"> • Trials at Rosny this week • Rob Soward `noted varying degrees of computer skills among club officials, such as secretary not checking emails, and missing grant opportunities. Graham would like to explore computer literacy skill sessions 	
Date of Next Meeting	1pm on Tuesday 14 December 2021 in north (possibly Longford) followed by Christmas Dinner 6.30 pm at Cataract on Paterson	Rob to follow up with board members by email, and to book accommodation and meeting venue
Meeting closed at 3.55pm		