



**Board Meeting Minutes
Tuesday 22nd September 2020**

BTAS OFFICE

PRESENT:

Graham Hay	-	President	Les Harrison	-	Board
David Back	-	Board/Treasurer	Sue Ross	-	Board
Bernard Knight	-	Board	Liz Rickards	-	Board
Mark Strochnetter	-	Board	Gena Short	-	Board
Rebecca Van Asch	-	CEO/Minute Taker			

Meeting opened at 12:30 pm

President Graham welcomed everyone to the first face to face meeting of the new year.

APOLOGIES: Nil

CONFLICTS OF INTEREST: Graham updated the Board that the CEO's contract is up for discussion at this meeting and this will be a closed agenda item while the CEO departs the room.

PREVIOUS MINUTES:

In a unanimous consensus, the minutes of the previous meetings on the 18th August 2020 were passed as a true and accurate record of the meeting.

BUSINESS ARISING:

- The COVIDSafe conditions around Pennant was discussed. We are awaiting feedback from Sport & Rec. on a few points before releasing publicly.

CORRESPONDENCE: Correspondance list presented and discussed and endorsed by unanimous consensus.

REPORTS:

Presidents Report

Graham discussed his written report sent to the Board prior to the meeting.

Finance Report

Written report submitted detailing month and YTD finance transactions. David Back explained the financials to the board.

It was a unanimous consensus that the report be received and that the payments as set out in the August bank transaction list be ratified. Moved David Back, agreed by unanimous consensus.

CEO Report

Rebecca discussed her written report presented prior to the meeting.

Mark Strochnetter – High Performance

- Mark updated the Board on the recent meetings held with the Open and Senior Selection Committees.
- Alison Venn has accepted the position of Senior Women's Selector (NW).

Sue Ross – Change & Diversity

- Sue gave an brief update that things are a work in progress at the moment.

Gena Short – Bowlers with a Disability

- Gena gave an update on the Bowlers with a Disability Group. The AGM is set to take place on Sunday 11th October 2020.
- Promotional material for Bowlers with a Disability to be worked on.
- **ACTION:** Gena to send through the classification list to Liz.

Les Harrison – Officiating/Bowlers with a Disability/Bowling Arm

- Les gave an update on the successful Bowling Arm Carnival at St Helens. This was a great day for everyone involved, with a full contingent.
- The Bowling Arm group are discussing some potential things such as an annual practice match against the Junior Team, looking at a match against NZ if they have enough players, an opportunity for players to trial bowling arms before purchasing them etc.
- Les attended the annual NOAG/SUC Meeting online. This was a very informative meeting.
- **ACTION:** Bec to include the laws update to the newsletter.

Liz Rickards – Clubs

- Liz discussed her concern regarding the playing temperature in Bowls South.

Bernard Knight – Complaints & Grievances (Member Protection)/Junior Development

- Bernard discussed the upcoming Junior Development meeting with the Coaches.
- There hasn't been any issues regarding Complaints and Grievances which is a good thing.

CLOSED SESSION:

CEO Rebecca left the meeting at this time.

President Graham informed the Board that he and Treasurer David had held a meeting to discuss Rebecca's contract, which had not been updated for six years. He circulated a draft update to the contract and outlined the KPIs expected of the

CEO. After a brief discussion it was agreed by unanimous consensus to adopt the updated contract for the CEO. This matter will be an agenda item annually in future.

ACTION ITEMS:

Up to date.

OTHER BUSINESS:

a) COVIDSAFE & PENNANT

- Rebecca updated the Board on the assistance document that has been prepared to assist Regions and Clubs. This document has been sent to Sport & Rec. for feedback. Once the feedback has been received this will be circulated around the Board.
- David asked that there be a note included to Regions and Clubs that Bowls Tasmania has provided this advice, however the responsibility lies with each individual Clubs and Clubs not adhering to the laws will be open to finds by the Government. All agreed.

b) OPTIMAL GOVERNANCE REPORT

- Graham discussed the final summary report that came back from the Bowls Australia Optimal Governance Report. In summary it was agreed that Shared Services need to be explored more.

c) PATHWAYS COACH BA / AIS

- Rebecca discussed the Bowls Australia Pathways concept to the Board. The Board agreed that it would be great to have a Pathways Coach based out of Tasmania. The AIS will contribute \$5,000 to this initiative. The Board agreed by unanimous consensus to match this funding.
- It was agreed that the position should be advertised within the Bowls Community to get the right candidate and show transparency.
- **ACTION:** Rebecca to liaise with BA regarding next steps.

d) NORTH LAUNCESTON BC UPDATE

- Sue gave an update to the Board regarding North Launceston Bowls Club including the sale of their land and a merger with Mowbray Golf Club. The Board agreed to offer any assistance to the Club as required.

Meeting Closed: 4.30 pm

Next Meeting:

Date: Monday 19th October, 2020

Time: 1:00pm

Venue: ONLINE

Signed by President