



Board Meeting Minutes Monday 22nd October 2018

ONLINE

PRESENT:

Sue Ross	-	President	Graham Hay	-	Board
Bob Clifton	-	Board/Treasurer	Liz Rickards	-	Board
Nick Lee	-	Board			
Rebecca Van Asch	-	CEO/Minute Taker			

Meeting opened at 11:20 am

President Sue welcomed everyone to the meeting.

APOLOGIES: Dee Harman

CONFLICTS OF INTEREST: Nil

PREVIOUS MINUTES:

In a unanimous consensus, the minutes of the previous meetings on the 18th September 2018 were passed as a true and accurate record of the meeting.

BUSINESS ARISING:

- Nil

CORRESPONDENCE: Rebecca reported on the list of inwards and outwards correspondence. This was carried in a unanimous consensus.

REPORTS:

CEO Report

Rebecca gave a report outlining the past months worth of activities in the office.

- New Website
- Handbook
- Policies
- Position Timeline/Spreadsheet
- IT Sessions held statewide
- Forums
- Try Bowls Day

Finance Report

Written report submitted detailing month and YTD finance transactions. Bob Clifton explained the financials to the board.

It was a unanimous consensus that the report be received and that the payments as set out in the September bank transaction list be ratified. Moved Bob Clifton, agreed by unanimous consensus.

Margaret Cornish – Junior Development

- The Board congratulated the entire junior team on their success at the Australian Junior Championships.
- Margaret gave a report on how the junior trip went and everything went very smooth. Accommodation was great and everything with the transport ran smoothly.
- Tom O'Brien has resigned as Junior Coach. The board thanked Tom for his dedication and hard work with the juniors over such a long period. **Action:** Bec to organise a letter of thanks to Tom.
- The board agreed to advertise the junior coach position along with the Chairman of selectors role. **Action:** Bec to advertise these positions.
- Margaret asked to clarify if the Junior SWC is set to rotate around the regions or to be centralised at Longford.

Nick Lee – Cultural Heritage Portfolio

- Nil

Graham Hay – Sponsorship & Branding

- Graham has had some unofficial discussions with some potential sponsors and is planning on inviting some businesses along to some of our events to assist with selling Bowls Tasmania.

Sue Ross – Governance / Strategic Plan

- Sue gave a brief of her month including the BPL Cup, Forums and the Champion of Champions.
- Sue asked the board members for their feedback on the forums. This was discussed and we've had some positive feedback from members.

ACTION ITEMS:

Reported on.

OTHER BUSINESS:

a) STRATEGIC PLAN

- Sue gave an update on the Strategic Planning discussion that took place with the regions prior to this meeting. Bowls North (President Garry Beven) and Bowls North West (President Phil Prouse) were both present, no representative from Bowls South logged on.
- Both regions were supportive of the plan and felt that it followed onto the Bowls Australia Strategic Plan very well.
- Phil asked if work had commenced on the operational plan to compliment this plan yet and it was explained that this was the next phase.

b) BELTANA/COPPLEMAN UPDATE

- Rebecca gave an update on where things were at including the response and advice given from Bowls Australia's lawyers.
- As per the Board's direction via circular motion (email) it was agreed to direct this issue back to Bowls South given Beltana's argument that Bowls Tasmania did not have jurisdiction over this matter. Bowls South however believe that Bowls Tasmania is better equipped to handle this matter and based on the Bowls Australia Member Protection Policy this only refers to the State handling the issue and not a region. Therefore Bowls South has directed the matter back to Bowls Tasmania.
- The Board discussed the matter and instructed the CEO to reconvene the appeals panel and notify all parties that the hearing will go ahead.

c) PORT SORELL UPDATE

- Rebecca explained that no further correspondence has been received from the complainants lawyers since our letter to her drafted by our lawyer.

d) DISABILITY SELECTORS

- Expressions of interest were called for Disability Selectors and the following selectors were appointed by the board by unanimous consensus;
 - Alan Ryman (North)
 - Bill Simkus (North West)
 - Rick Ormerod (South)

e) EMPLOYMENT VACANCY

- It was agreed that Sue, Graeme and Rebecca would conduct the interviews with any applicants for the Administration Officer position. Bob would also be consulted before any decisions were made.

f) POLICY REVIEWS

- Rebecca presented the policy register with a list of policies requiring reviews. The Board has previously reviewed the updated Selection Policy and Working with Children Policy. The amendments as suggested by Community Sport & Recreation Tasmania has been considered and incorporated. The new policies were agreed to and implement by unanimous consensus. **Action:** Rebecca to circulate the updated policies.

g) BA BOARD NOMINATIONS

- Sue presented the 3 nominations for the Bowls Australia Board. She will be required to lodge the Bowls Tasmania vote at the BA AGM the following week. The Board agreed to vote for the incumbants by unanimous consensus.
- Sue also presented the Special Resolution for the amendments to the BA Consitution to cut back the mandatory amount of Board Meetings. The Board agree to vote in favour of this amendments by unanimous consensus.

h) CAPITATION MODELS

- The Bowls Australia working party for the capitation model review has presented its notes and recommendations from their last meeting. The Board had some discussion around this. Sue and Rebecca will report back further information after it is received at the SCB meeting.

Meeting Closed: 2.00 pm

Next Meeting:

Next Meeting:

Date: Tuesday 4th November, 2018

Time: 10.00 am

Venue: BTAS OFFICE

Signed by President