



## Board Meeting Minutes Monday 28<sup>th</sup> June 2021

### LONGFORD

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#### PRESENT:

Graham Hay	-	President	Sue Ross	-	Board
David Back	-	Board/Treasurer	Bernard Knight	-	Board
Les Harrison	-	Board	Gena Short	-	Board
Anne Mullavey	-	Board			
Rebecca Van Asch	-	CEO/Minute Taker			
Mark Strochnetter	-	Observer			

Meeting opened at 3:00 pm

#### APOLOGIES:

Nil

Graham welcomed everyone to the meeting and explained that Bernard and David are meeting from the office today having held meetings earlier today regarding the succession planning of the CEO.

Graham made a special welcome to Anne Mullavey to her first Board of Bowls Tasmania and congratulated her on her election.

#### CONFLICTS OF INTEREST:

- Anne declared an ongoing potential conflict of interest as secretary of Howrah Bowls Club.

**PREVIOUS MINUTES:** The minutes from the meeting of the 25<sup>th</sup> May 2021 were carried by unanimous consensus as a true and accurate record.

#### BUSINESS ARISING:

- Bernard mentioned that Rob indicated that he was not aware of the decision made by BTAS around the State Pennant Finals. This information was sent to the regions on 2<sup>nd</sup> June 2021.
- Sue asked if any response had been received from Crowe, the auditors. Not response had been received as yet. David will give more information about this later in the meeting.

**CORRESPONDENCE:** Correspondance list presented verbally and discussed and endorsed by unanimous consensus.

## **REPORTS:**

### **Presidents Report**

President Graham spoke to his written report sent prior to the meeting.

Graham and the Board thanked Rebecca for her time with Bowls Tasmania and congratulated her on her new position with Bowls Australia.

### **Finance Report**

Written report submitted detailing month and YTD finance transactions. David Back explained the financials to the board.

It was a unanimous consensus that the report be received and that the payments as set out in the May bank transaction list be ratified. Moved David Back, agreed by unanimous consensus.

David gave an update around the issue with the lateness from the auditors, Crowe. David moved that Bentley Tasmania be made the new Bowls Tasmania auditors, Seconded Bernard, carried by unanimous consensus.

David discussed the issue surrounding signatories with Rebecca's impending departure. David moved that Sue Ross be made a third signatory until a new CEO is employed and Graham Hay be issued with a debit card until this time, seconded Bernard, Carried by unanimous consensus.

### **CEO Report**

Rebecca gave a verbal report to the meeting on the last months activities.

Rebecca wanted to record her thank to Bowls Tasmania, current and past Boards, for her time with the organisation.

### **Gena Short – Bowlers with a Disability**

- Gena congratulated Kim Saunders on winning the Multi-Disability Women's Singles at the Australian Open and also acknowledged Alison Venn who also competed in the event.
- Gena also gave an update around the upcoming trainings for the team and an update around the classification process.

### **Les Harrison – Officiating/Bowlers with a Disability/Bowling Arm**

- Les sent through a written report prior to the meeting.
- It is important that we get the Presenters and Assessors trained up to conduct some new courses. Les will speak with John Roberts to arrange for him to come and conduct the training.

### **Mark Strochnetter – High Performance**

- Mark sent through a written report prior to the meeting.

### **Bernard Knight – Complaints & Grievances (Member Protection)/Junior Development**

- Bernard sent through a written report prior to the meeting.

## **OTHER BUSINESS:**

### **a) CEO / RBM POSITION**

- Graham and David gave the meeting an update around the review of the Position Description, remuneration, job advertisements, approaches etc.
- Graham updated the Board on what will occur in the interim while the position is vacant. This will include hiring Alan Eadie and Warren Groves on a temporary basis if they are available.
- The Board also discussed the RBM position and a few suggested alterations to this position to make the arrangement work better.
- The Board endorsed the work and suggestions presented by Graham, David and Bernard. Carried by unanimous consensus.

### **b) BPL UPDATE & SUB-COMMITTEE**

- Graham gave an update to the Board around the meeting with Sport & Rec and the agreement around the funding for the BPL Team.
- The signed agreement has now been forwarded onto Bowls Australia.
- Graham, Mark and Rebecca will form the sub-committee and form the selection policy.

### **c) SCB UPDATE**

- Graham and Rebecca sat in on the State Consultative Committee Meetings via video link last week. Graham gave the meeting a brief around the following topics;
  - Sports Integrity Framework
  - Women in Bowls Working Party Update
  - BTAS Strategic Plan Update
  - Optimal Governance Presentation

### **d) PORTFOLIOS**

- Graham will speak with Sue and Anne offline to discuss their potential portfolios in greater detail. All other Board Members will retain their portfolios.

Meeting Closed: 4.10 pm

### **Next Meeting:**

**Date:** Tuesday 27 July, 2021  
**Time:** 1pm  
**Venue:** ONLINE

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Signed by President