



**Board Meeting Minutes**  
**Tuesday 24 August 2021**  
**1pm**  
**Online**

Item	Discussion	Action
1. Welcome	Graham welcomed everyone to the meeting. Apologies from Anne re mix-up of start time	
2. Present	Graham Hay – President, Sue Ross – Board, David Back - Board/Treasurer, Bernard Knight - Board, Les Harrison – Board, Gena Short – Board, Anne Mullavey - Board (minute taker), Mark Strochnetter – Observer, Rob McGuire - CEO	
3. Apologies	Nil	
4. Conflict of interest	Nil	
5. Minutes of previous meeting	The minutes from the meeting of 3 August 2021 were carried by unanimous consensus as a true and accurate record.	
a. Matters Arising	<ul style="list-style-type: none"> <li>Devonport Bowls Club Has a room for hire, for Rob, if needed. We currently pay \$930 per month for the room at Invermay BC. Graham has spoken with Rob Boorman from BA re sharing costs, as BA now has 2 employees who could use the room. Rob's use may be infrequent</li> <li>Uniform proof received – confidential until launched. BA own the franchise and rights. We can add a logo (the government sponsor only), and need ba approval, for any other sponsor.</li> <li>BPL – unlikely to have official launch in September. Tas government want launch completed by 14 September, within</li> </ul>	<ul style="list-style-type: none"> <li>David, Graham and Rob to follow up</li> <li>Rob / Graham to contact BA re using BA reps from Tasmania</li> </ul>

	<p>their first 100 days since election. Board members to be invited. Would like TV publicity</p> <ul style="list-style-type: none"> <li>• Contacts for Anne re Change and Diversity Portfolio</li> <li>• Tasmanian team has been chosen for 1<sup>st</sup> round – confidential until launch. Squad is from Pathways Development Squad</li> </ul>	<ul style="list-style-type: none"> <li>• Rob to follow up with Premiers Office and Department of Sport and Rec re suitable date and venue,</li> <li>• Graham to forward contacts from Bob Boorman</li> </ul>
6. Inwards / Outwards Correspondence	<ul style="list-style-type: none"> <li>• Inwards <ul style="list-style-type: none"> <li>○ Graham received correspondence re WA mini series</li> <li>○ BCIB – no further information re insurance rate increases. Graham advises clubs to get best deal</li> </ul> </li> <li>• Outwards <ul style="list-style-type: none"> <li>○ Graham responded to Peter Kirby re Rob's appointment as CEO</li> </ul> </li> </ul>	
<b>7. Reports</b>		
a. President	<ul style="list-style-type: none"> <li>• Graham submitted a written report, circulated prior to the meeting. <ul style="list-style-type: none"> <li>○ Working with Vulnerable People required.</li> <li>○ Noted that all club boards and coaching volunteers should have this certification</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Rob to update register and ensure BA reps have up to date certification</li> <li>• Anne to forward her details to Rob</li> </ul>
b. Treasurer	<ul style="list-style-type: none"> <li>• July written report submitted detailing month and YTD financial transactions. David explained that anticipated future expenditure will be covered by September expenses not being used. David has reorgansied bank signatories (Rob, Graham and David) and is waiting to get a card for Rob. Will be moving to pay accounts annually, rather than current monthly debits</li> <li>• David moved that the Board adopt the report and that payments as set out in the July transaction list be ratified, Seconded by Sue, Carried.</li> </ul>	
c. CEO	<ul style="list-style-type: none"> <li>• CEO report circulated prior to meeting.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Rob discussed possibility of drawing up a draft constitution for clubs to use, based on Department of Sport and Rec model. Discussion about disciplinary procedures - need to have a consistent between regions</li> </ul>	<ul style="list-style-type: none"> <li>• Rob to follow up draft constitution</li> <li>• Anne to add to RCC agenda</li> </ul>
d. Board member portfolios		
i. Gena Short – Bowlers with a disability	Gena emailed a report prior to the meeting. In addition – Disability Bowlers section now included in the Penguin Classic, the raffle has been successful with Karen Murphy's shirt bought.	Gena to follow up with Rob, re letter for Bunnings
ii. Les Harrison – Officiating / Bowlers with a Disability / Bowling arm	Les emailed a report prior to the meeting. <ul style="list-style-type: none"> <li>• First meeting of group will be a face to face meeting at Cambletown, rather than zoom</li> <li>• No action on presenters and assessors courses due to border issues</li> </ul>	
iii. Mark Strochnetter – High Performance	Mark emailed a report prior to the meeting. <ul style="list-style-type: none"> <li>• Kings Meadows practice session cancelled.</li> <li>• He has had a number of phone calls from parents re naming of state sides, but as the competition is not going ahead he is advising that the teams are not being announced (applies to all teams, not just juniors)</li> <li>• All sides will be reverting to squads, with normal selections to take place. Each selected member to receive a letter outlining this.</li> <li>• Need to review CoP for statewide challenges, to ensure that members of state squads are selected</li> </ul>	Rob to draft letter for Board comment
iv. Bernard Knight – Integrity Portfolio / Junior development committee	Bernard emailed a report prior to the meeting, as well as a letter forwarded from President BTS – Peter Kirby. <ul style="list-style-type: none"> <li>• Report – Questions at end of report will form basis of agenda for meeting of Junior Development Committee (JDC). It was suggested that 'Working with Vulnerable People' be added to list</li> </ul>	<ul style="list-style-type: none"> <li>• Board members to let Bernard know if any additions</li> </ul>

	<ul style="list-style-type: none"> <li>○ Need a protocol for complaints – Board directors responsible for portfolio should be contacted in first instance</li> <li>• Letter from BTS – Bernard met with Peter. Discussion re BTS letter and recommendations: <ul style="list-style-type: none"> <li>○ Selections - Can't be a state selector if you have a conflict of interest (note that coaches are not meant to have selection input)</li> <li>○ No BTS rep on selection panel – this issue was a bit of a muddle; Mark feels that there was correspondence with Margaret and that she was involved. There definitely has to be a rep from each region to select state sides.</li> <li>○ Quotas – whilst there has been unofficial equal representation in the past, in recent times there has definitely not been a quota system. BTas policy is to select the best players.</li> <li>○ Unregistered player – each region should ensure players are registered before they represent their region. The player involved is now registered with Kingborough Club. The CoP for juniors needs to state that all junior players are in Bowlslink</li> <li>○ Accommodation – all agree that accommodation should be reasonable</li> <li>○ Code of Conduct – have a Duty of Care for Juniors, need a solid set of rules</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Bernard – JDC to outline expectations of managers</li> <li>• Bernard – to formally respond to letter from BTS President</li> <li>• Rob – encourage BTS to add to RCC agenda for further discussion</li> </ul>
v. Sue Ross	No report	
vi. Anne Mullavey	Anne emailed a short report to the Board prior to the meeting	
<b>8. General Business</b>		
a. Bowling with a bowling arm -	Following a nationwide survey (following cancellation of this year's event at Devonport), Warnborough Club in WA are hosting	

response to WA request	championships in 2022, and Devonport will host in 2023. Whilst it is disappointing, Les outlined the actions taken and his reasons for supporting this conclusion, and feels we should plan for 2023. David feels the \$3000 grant from Sport and Rec should be reconciled back to the department, stating that the event is transferred to WA . 11 of 14 deposits have been refunded – just waiting on bank details of the remaining 3	
b. WA Mini-series	<ul style="list-style-type: none"> <li>Graham discussed email from Ken Pride re proposal for mini-series in WA in May 2022. <ul style="list-style-type: none"> <li>Concerns re costs, leave arrangements for players, BA knowledge of plan</li> </ul> </li> <li>Discussion– we are open to test matches, but costs could not exceed budgeted costs for high performance group</li> </ul>	Graham to respond – asking about potential subsidies before we could commit
c. Nationals	<ul style="list-style-type: none"> <li>Discussion about providing assistance to players representing Tasmania in Qld next April. Concern re setting a precedent</li> </ul>	Rob to check BA's intention re provision of support to players
<b>9. Other business</b>		
a. RCC	<ul style="list-style-type: none"> <li>RCC meeting Monday 27 September, 11am</li> <li>Rotation of RCC meeting venues to commence, with South, North-West, then North</li> <li>Regional Board executives (or Board, if venue has capacity) to be invited (BTS – President, VP, Secretary and Treasurer)</li> </ul>	Rob to find suitable venue – check if Rosny Bowls Club can host Anne to do agenda, Graham to forward Anne a previous agenda
b. Disciplinary issue	Gena advised to get formal complaints. Through Bernard, the complaints will be assessed and appropriate action undertaken	Gena to follow up

Meeting closed at 3.29pm

**Next Meeting:**

**Date:** Monday 27 September 2021, following RCC meeting

**Time:** tbc

**Venue:** TBC – hopefully Rosny Bowls Club

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Signed by President