

Disability Bowlers Tasmania Sub-Committee



How will the Sub-Committee work?

The objective of the Disability Bowlers Tasmania (DBT) Special Committee is to assist key Bowls Tasmania staff and board members with the planning, preparation, conduct and review of associated programs for bowlers with a disability, ensure bowls clubs are aware they need to be inclusive so that access is provided to DBT to easily enter the sport, and to ensure player pathways are available for bowlers with a disability.

The committee will be under the governance of Bowls Tasmania.

The C.E.O. and the appointed Director of Bowls Tasmania shall have oversight of the above committee.

Key Responsibilities of the Committee

- Identify ways to support bowlers with a disability throughout Tasmania and make recommendations to key Bowls Tasmania staff and Board of Directors.
- To assist in the conduct of the Tasmanian Disability Championships.
- To assist in the identification and monitoring of all disability bowls programs around the state.
- Identify barriers for participation for people with a disability and where necessary work with key Bowls Tasmania staff to assist clubs in developing more welcoming and inclusive environments.
- Liaise with key Bowls Tasmania staff members to promote the success of Tasmania bowlers with a disability.

Who will be on the Committee?

- Both the Chairman and the Committee should be appointed by the Board on the recommendations of the appointed Board Director and the CEO.
- The committee shall consist of;
 - 1) Chairperson
 - 2) Secretary
 - 3) Events and Bowls co-ordinator
 - 4) Administration co-ordinator
 - 5) Board Member Bowls Tasmania
- Consultative personnel will be an addendum to the committee being two people from the three regions of Tasmania. They will be nominated by the Boards of the Regions.

Members of the Committee are expected to:

- Have sufficient knowledge, training and/or expertise in the management of

disability bowls, including a Working with Vulnerable People Check, to enable them to discharge their duties and, where required, challenge the information presented by fellow Committee members and Clubs;

- Have a reasonable knowledge of Bowls Tasmania Inc. (BT) and its activities in Tasmania;
- Have a capacity to devote the required time and attention to carry out the activities of the Committee;
- Be prepared to meet with and learn from other experts in programs for bowlers with a disability and;
- Have no significant commercial relationship which would compromise their involvement with Bowls Tasmania activities during their term on the Committee.

Meetings of the Committee

- The DBT Committee meeting will be held on a regular basis as determined by key Bowls Tasmania staff & directors in consultation with the DBT Chairman, and scheduled to correspond with timelines for key tasks;
- With the agreement of the CEO, key Bowls Tasmania staff may obtain external voluntary resources to assist with the work of the Committee;
- Committee meetings and activities must be minuted;
- The appointed Director will present to the Board reports on the activities of the DBT Support Committee along with recommendations in relation to planning and management of programs for bowlers with bowling arms;
- Changes in personnel, roles or responsibilities of the Committee shall be determined by the Board.

Duties & Responsibilities of the Committee

- To act upon all of the Key Responsibilities outlined earlier in these Terms of Reference;
- To engage with and offer support to bowlers with bowling arms;
- To seek advice from and liaise with support organisation's experts where necessary to fulfil the committees role;
- To ensure that the Committee has the best interests of all bowlers with a disability in mind when making decisions or recommendations, and not be influenced or biased by personal involvement.
- The workings of the committee shall be as directed by C.E.O and the Director referred to BTAS for ratification regarding sponsorship, Advertising, Booking of Venues for events, and the arrangements for Major events such as State and

Territory Matches whether in state or interstate. Uniforms for the Interstate Team will be arranged by Bowls Tasmania.

- All workings of the committee and the players will be self-funded.
- Insurance for players in the events organised and ratified by Bowls Tasmania will be covered under the State Insurance of Bowls Tasmania.
- Coaches of the Organisation shall have completed the Bowls Australia Coaches Course and hold a Working with Vulnerable People Check.

Major Interactions

- Bowls Tasmania Chief Executive
- Bowls Tasmania Board Director
- Other support agencies