



Board Meeting Minutes Tuesday 26th September 2017

BTAS Office

PRESENT:

Garry Beven	-	President	Max Amos	-	Board
Nick Lee	-	Board	Les Harrison	-	Board
Bob Clifton	-	Board/Treasurer	Dee Harman	-	Board

Rebecca Van Asch - CEO (Minute Taker)

Meeting opened at 10:00 am

APOLOGIES:

Sue Ross	-	Board	Margaret Cornish	-	Board
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CONFLICTS OF INTEREST:

Dee Harman and Rebecca Van Asch declared a potential conflict of interest with regards to the position of Women's State Selector (NW) because both are members of the women's state team. The board agreed to consider this when the agenda item is raised.

PREVIOUS MINUTES:

In a unanimous consensus, the minutes of the previous minutes from the meeting on August 29th 2017, were passed as a true and accurate record of the meeting.

BUSINESS ARISING:

- Nil

CORRESPONDENCE:

The CEO reported on relevant correspondence.

REPORTS:

CEO Report

Handbook – The CEO raised a concern over the economic benefit of the handbook. The handbook will cost almost \$7,500 this year and advertisers are getting harder to come by with less advertising finding the benefit in this form of medium. Concern around this was discussed and it was agreed that Bowls Tasmania would supply an online copy this year along with the hardcopy for every member and we would once again have this on TeamApp for members to be able to carry all of the information on their smartphone. It was also agreed that the handbook would therefore be phased out this year.

RBM Appraisal – The CEO recently conducted the RBM Appraisal in conjunction with the TAS team leader, Andrew Howie and National Participation Manager, Chris Wallace.

State Grant – The major state grant has been a major focus. After consultation with CSRT the final application has been submitted to CSRT.

Bowls Connect – Bec, Simon and Kelvin Rogers from Bowls Australia will be conducting Bowls Connect training in all three regions over the remainder of this week.

Finance Report

Written report submitted detailing month and YTD finance transactions. Bob Clifton explained the financials to the board.

It was a unanimous consensus that the report be received and that the payments as set out in the September bank transaction list be ratified. Moved Bob Clifton, Seconded Les Harrison.

Bob proposed that we closed the Perpetual Trustee at call deposit account and any remaining funds be transferred to the Bendigo bank account. All Agreed.

It was also agreed to remove Chris Lee as a signatory on the Bendigo Bank cheque account now that he is no longer on the board. It was also agreed that it was not necessary to add another signatory as there are already 3, with Bob Clifton, Garry Beven and Rebecca Van Asch.

ACTION:

1. Bob to close down Perpetual Trustee account.
2. Bec to arrange for the removal of Chris Lee from the list of signatories.

Nick Lee – Cultural Heritage Portfolio

- Nick reported that this Thursday is the final day of the first multicultural program at Howrah Bowls Club.
- Participation medallions have been purchased to present on the day.
- The board congratulated Nick on creating this new initiative.

Dee Harman – Women in Sport

- Dee gave an update on the women's health day initiative held at Penguin. This was a pilot program that has been deemed a success and there has been a lot of interest to do the same next year. Discussion surrounded having RDNS do a presentation next year and taking this state wide.
- A NW sub-committee has been formed to assist the women's Saturday pennant. Dee will be sitting in on this sub-committee to offer guidance.
- The coaching clinics for next year was discussed and Bec and Karen are going to discuss a spot in the calendar.

Max Amos – Junior Development

- The Junior State Team is ready to head off to the National Championships this Friday.
- Congratulations to Lachie Sims on his nomination for Junior boys bowler of the year at the Bowls Australia awards night.
- We need to relocate the 3rd round of the junior SWC on the 18th February.

ACTION: Bec to send letter of congratulations to Lachie Sims.

Les Harrison - Coaching and Officiating and Bowlers with Bowling Arms.

- Les discussed the latest BWBA meeting.
- It was agreed that the Bowlers with Bowling Arms do not require a bank account as a sub-committee.
- Bowls Tasmania will be conducting all booking of facilities, including all travelling teams.
- It was agreed to supply cards to those members permitted to use a bowling arm so they do not have to carry around Doctors certificates/letters with them. The office would supply these to players once they are listed in the database.
- It was agreed to develop a Terms of Reference for the Bowlers with Bowling Arms special committee so everyone is clear on what their role is.
- Les was expecting Steve Campbell down to conduct further P&A training, however we have not heard anything. It was agreed that it would be good to get more Presenters and Assessors trained up. Garry has attained a Cert iv is training and assessment which could be utilised.

ACTIONS:

1. Develop a Terms of Reference for the BWBA Special Committee.
2. Develop cards for BWBA.
3. Contact Steve Campbell to find out when we can go ahead with P&A training.

OTHER BUSINESS:

a) NORTH WEST WOMEN'S SELECTOR

Pam Bates has resigned as women's State North West Selector. Bec and Dee declared a conflict of interest. The board discussed this vacancy which is only for about 9 months, with the NW position set to be advertised at the end of this season. As per the precedent set with the men's selector vacancy the board have the authority to fill this vacancy. The board agreed to appoint Gwenda King as the new State Women's NW Selector and ask Bowls North West to endorse this appointment.

ACTION: Bec to ask for NW to endorse.

b) STATE SENIOR TEAM MANAGERS

Expressions of Interest were called for from the men's and women's senior selectors with an outline of the requirements including driving the 25 seater and

the 8 seater for players transport. The board endorsed the managers EOI from Chris Dudman and Rose'Anne Howard to be the managers of the Tasmanian Senior Team.

ACTION: Bec to notify Chris and Rose'Anne of their appointment.

c) **STRATEGIC PLAN**

Garry discussed some of the points raised in the Bowls Australia draft strategic plan and how we can implement them into our plan that will be developed next year. Further discussion surrounding this will take place once Sue Ross returns from leave.

d) **MEASURERS**

The board agreed to send out a memo to all regions and clubs notifying them of the decision to rename qualified measurers as Measuring Umpires and clarify that Measuring Umpires undergo the same measuring training as a National Umpires and therefore Bowls Tasmania endorses that their decision is final.

ACTION: Bec to draft a memo for release.

e) **COME & TRY**

A total of 37 clubs are on board for this years Try Bowls Day. It was great to see Bowls South hosting an information session for participating clubs to share idea on how best to make this a success.

f) **CLEARANCES**

The procedure for clearances across regions was discussed. It was agreed to gather information from each region to find out how they currently conduct their clearance procedures both inter-region and intra-region. From this a suggestion going forward will be raised by the CEO.

ACTION: Bec to gather information from the regions regarding current procedures.

g) **EAST COAST DISSOLUTION**

The East Coast have received notice from Corporate Affairs that their motion for dissolution could not be carried out because there were not a quorum at the AGM. The East Coast will be meeting to discuss further.

Meeting Closed: 1.40 pm

Next Meeting:

Next Meeting:

Date: Monday 30th October, 2017

Time: 10.00 am

Venue: ONLINE

Signed by President