



## Board Meeting Minutes Monday 26<sup>th</sup> February 2018

Cosgrove Park

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### PRESENT:

Garry Beven	-	President	Max Amos	-	Board
Bob Clifton	-	Board/Treasurer	Margaret Cornish	-	Board
Nick Lee	-	Board	Sue Ross	-	Board (Minute Taker)

Meeting opened at 10:00 am

### APOLOGIES:

Dee Harman	-	Board	Rebecca Van Asch	-	CEO
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President Garry, on behalf of the entire Board, wished Rebecca all the best in the World Indoor Champion of Champions, currently taking place at Warilla. Garry also wished Les Harrison all the best for the health of his wife.

### CONFLICTS OF INTEREST:

### PREVIOUS MINUTES:

In a unanimous consensus, the minutes of the previous minutes from the meeting on December 12<sup>th</sup> 2017, were passed as a true and accurate record of the meeting.

Max & Sue

### BUSINESS ARISING:

- Nil

### CORRESPONDENCE:

Apart from the emails received from Bowls South (listed as agenda items), correspondence only consisted of normal administrative matters.

### REPORTS:

#### **CEO Report**

In Rebecca's absence this was presented by the President. Rebecca had discussed her workload with Steve Glasson and a satisfactory conclusion had been reached.

#### **Finance Report**

Written report submitted detailing month and YTD finance transactions. Bob Clifton explained the financials to the board. It was noted that in future selectors' travel claims would require pre-approval. This would be an action item in the review of policies.

It was a unanimous consensus that the report be received and that the payments as set out in the December/January bank transaction list be ratified. Moved Bob Clifton, Seconded Nick Lee.

### **Sue Ross Strategic Plan**

- The planned meeting of the Governance Committee had not yet taken place.
- President Garry outlined some details of the administrative plan for bowls in Tasmania in the future.

### **Nick Lee – Cultural Heritage Portfolio**

- Nick had been flat out with pennant, but in another month would be visiting clubs and the Glenorchy and Clarence Councils.

### **Max Amos – Junior Development**

- Max reported on the results of the Junior Championships. There had been some controversy in the singles, due to a forfeit in a round which also had a bye. President Garry would investigate.
- Bowls North Juniors won the 2017/18 Statewide Pennant, followed by South and North West.
- 10 girls and 10 boys had been selected for the French Holbrook series. Practices to be held on 28<sup>th</sup> April, 20<sup>th</sup> May, and 17<sup>th</sup> June. As the majority of the selected players are from the south, it was suggested that practice should be held at Howrah.
- A lengthy discussion was held about the juniors, including the points raised in the email from Bowls South. Garry would reply to the email and also travel south to a junior practice to consult and find a direction for the juniors.

### **Garry Beven – Governance**

- Garry had been involved in Bowlers With Bowling Arms since Les Harrison's resignation. Marlene Singleton (NW), Gordon Hurst (N) and Peter Thow (NW) were now involved. Future meetings would be Go To meetings online. Expressions of interest for President would be called for. A Gala day would be held at Longford on 11<sup>th</sup> March. Alan Starratt had been thanked for his contribution. The Bowls Tasmania logo could be used. Gordon Mallett would be the committee's conduit to Bowls Tasmania. If any sponsorship was obtained, Bowls Tasmania would retain 10-15% to cover clerical efforts.
- The letter from Bowls Queensland regarding capitation fees was discussed.

### **ACTION ITEMS:**

Nil

## **OTHER BUSINESS:**

### **a) CAPITATION MODEL 2018/19**

The fixed capitation model would not be introduced in 2018/19. It was more likely to be introduced in 2019/20 to give time to work out the parameters. There were pros and cons to the system and the regions would need to be ready to subsidise struggling clubs.

### **b) LES HARRISON CASUAL VACANCY**

Bowls North would be asked to nominate someone to fill the casual vacancy.

### **c) THURSDAY PENNANT FINALS**

The top four clubs in each Bowls South division would be written to and invited to play in the State Pennant finals, should they win their regional pennant. Margaret would provide the list of clubs. This would enable State finals to be planned in advance.

### **d) UPCOMING EVENTS**

Board Directors were allocated to present medallions at upcoming events.

### **e) LAYERS OF ADMINISTRATION/RCC MEETING**

It was agreed that it would be helpful to have representatives of Sport and Rec at the next RCC meeting to present on having one layer of administration.

### **f) INDOOR QUALIFYING LOCATIONS**

Due to the level of entries last year, only one woman and two men could qualify this year. There had been a drop in entrants at Burnie. Expressions of interest could be sent out to the indoor centres. Bob Clifton would visit Howrah to try to sell the idea to them, as this should increase entries.

### **g) CEO**

Garry and Bob had met with Bec to discuss her contract, salary and position. She will now be on permanent contract with 12 monthly reviews continued. The amount of advertising generated by Bec through her ability was acknowledged by all. Bec would inform Garry of where she was and when Gordon was in the office. If there were any contact problems phone Garry, and if emailing copy Garry in.

**h) OPEN SELECTION**

A problem with the selection process at Open level had been reported to Bec. Garry had attended the selection meetings and found problems with the way in which the women's selectors were conducting their process. This was addressed and would be monitored at future meetings.

**i) PRESIDENT'S FUTURE**

Garry reported that he would be announcing to the next RCC meeting that he would not be continuing on Bowls Tasmania after the AGM and would not accept a directorship either appointed or elected.

Meeting Closed: 2.10 pm

Next Meeting:

Next Meeting:

Date: Monday 30<sup>th</sup> April, 2018

Time: 10.00 am

Venue: ONLINE

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Signed by President