



Board Meeting Minutes Tuesday 24th July 2018

ONLINE

PRESENT:

Sue Ross	-	President	Graham Hay	-	Board
Bob Clifton	-	Board/Treasurer	Liz Rickard	-	Board
Nick Lee	-	Board	Dee Harman	-	Board
Rebecca Van Asch	-	CEO/Minute Taker			

Meeting opened at 10:10 am

APOLOGIES: Nil

CONFLICTS OF INTEREST: Nil

PREVIOUS MINUTES:

A correction to the previous minutes needs to be made; the finish time needs to be changed from 12.40pm to 11.40am.

In a unanimous consensus, the minutes of the previous meetings on the 25th June 2018 were passed as a true and accurate record of the meeting.

BUSINESS ARISING:

- Sue asked if Rebecca had spoken with Bowls South as yet regarding if they would like a printed version of the handbook for next year. Rebecca has not done this as yet due to her absence but will follow up soon after this meeting.
- Liz reported that she has spoken to a local printer about quotes for printing the handbook for this year. Liz will forward these quotes through to Rebecca to follow up.

CORRESPONDENCE: Due to the absence of the CEO there was no correspondence listed. Warren Groves monitored the mailbox during this time and forward all relevant accounting matters to Bob Clifton.

REPORTS:

CEO Report

Rebecca gave a verbal report outlining the follows;

- Simon Morrison's RBM Appraisal with Bowls Australia was conducted yesterday. Simon has achieved well in his KPI's and was given good reports from the random clubs surveyed by Bowls Australia.
- The TAS vs VIC junior test series was held at the Howrah Bowls Club. Rebecca thanked Simon for his work in acting as event coordinator for this event.

Rebecca also thanked Margaret Cornish for stepping in at relative short notice as assistant coach/manager in the absence of assistant coach Courtney Hobbs.

- A good meeting was held with the BWBA organisers yesterday and plans are well underway for their representative team. Adrian Comber is travelling with the team as their manager at his own expense and has done a great deal of work in his organisation of things so far. He has presented a very succinct spreadsheet which Rebecca agrees with.

Finance Report

Written report submitted detailing month and YTD finance transactions. Bob Clifton explained the financials to the board. The budget will be circulated for consideration and ratification.

It was a unanimous consensus that the report be received and that the payments as set out in the June bank transaction list be ratified. Moved Bob Clifton, agreed by unanimous consensus.

Dee Harman – Women in Sport

- Dee has registered for the Women's Health Week to be held at the Penguin Bowls Club.

Nick Lee – Cultural Heritage Portfolio

- Nick gave an update on the next multicultural program. Nick has been working with Simon Morrison and plans can progress once the Try Bowls Day date is set during this meeting, with one of the programs being held inline with this day.

Sue Ross – Governance / Strategic Plan

- Sue has listed all relevant matters as agenda items for this meeting.

ACTION ITEMS:

Nil

OTHER BUSINESS:

a) CORRESPONDENCE RECEIVED FROM ROD COOPER

- Sue and Nick briefed the board on their discussions with Rod Cooper to date.
- Mr Cooper has expressed his unhappiness at a few things within the southern region.
- It was agreed that the correct communication protocols must be followed by members and clubs. Members must first go through their clubs to lodge any issues with their region, then through this channel members and clubs can lodge issues with Bowls Tasmania through their member region. The board does not feel that these protocols have been followed in this instance.
- **ACTION:** Rebecca to write a letter to Mr Cooper explaining the correct communication protocols and encourage him to follow this process.

b) STRATEGIC PLAN

- The first planning session notes have been circulated to all board members for discussion. The board were happy with the initial steps taken and agree with the direction of the new plan which aligns closely with Bowls Australia's plan.
- Simon Morrison and David Genford have been invited to offer their thoughts on the matter because they both also attended the Bowls Australia Strategic Planning sessions.
- The next step will be to convene a get together with representatives from the regions for their input on the plan. This will take place once Sue returns in early September.

c) CONDITIONS OF PLAY

The draft COP has been circulated to all board members. It was agreed that there are a number of issues that require compromise from the regions for this document to progress.

ACTION: Rebecca to coordinate a meeting with the representatives to take place via video conference as soon as possible.

d) COME & TRY DAY

The board agreed to host this years Try Bowls Day on Sunday 7th October.

ACTION: Rebecca to invite clubs to register for this event.

e) PORTFOLIOS

Sue appointed the following portfolios;
Graham Hay – Sponsorship & Marketing
Elizabeth Rickards – Governance Committee
Dee Harman – Women in Sport
Nick Lee – Cultural Heritage
Sue Ross – Governance and Strategic Plan

Sue discussed the need to fill the Junior Development portfolio and recommended to the board that Margaret Cornish be asked to join the board as an appointed director to fill this specific portfolio. This was agreed to by unanimous consensus.

Action: Rebecca to email Margaret and invite her to accept the position of appointed director for Junior Development.

f) PORT SORELL APPEAL

Rebecca met with all parties concerned with a representative from Community Sport and Recreation. Rebecca reported back to the board on both meetings. The parties have been given 1 week (until the 27th July 2018) to consider the options put to them or if they wish to progress to an appeal.

g) BELTANA APPEAL

The board have read through all of the correspondence received regarding this matter. It was agreed that the matter will progress to an appeals panel. Suggestions for panellists were discussed.

ACTION: Rebecca to contact the suggested people to see if they will sit on the panel and contact both parties to notify them of the appeal.

Meeting Closed: 12.10 pm

Next Meeting:

Next Meeting:

Date: Tuesday 21st August, 2018

Time: 10.00 am Venue: ONLINE

Signed by President